

# Postal Regulatory Commission Submitted 9/21/2011 2:02:22 PM

Filing ID: 75954 Accepted 9/21/2011

# Official Record Index

ltem No.	Description Date Er	ntered into Record
1.	Request/approval to study for discontinuance	02/17/2011
2.	Notice (if appropriate) to Headquarters of suspension	N/A
3.	Notice (if appropriate) to customers/district personnel of suspension	n N/A
4.	Highway map with community highlighted	02/17/2011
5.	Eviction notice (if appropriate)	N/A
6.	Building inspection report and original photos of building deficiencie	es N/A
7.	Post Office and community photos	03/15/2011
8.	Form 150, Postmaster Workload Information	03/11/2011
9.	Worksheet for calculating work service credit	03/09/2011
10.	Window transaction record	03/15/2011
11.	Record of incoming mail	03/15/2011
12.	Record of dispatched mail	03/15/2011
13.	Administrative postmaster/OIC comments	03/10/2011
14.	Inspection Service/local law enforcement vandalism reports	03/07/2011
15.	Post Office fact sheet	03/16/2011
16.	Community fact sheet	03/16/2011
17.	Alternate service options/cost analysis	03/16/2011
18.	Form 4920, Post Office Closing or Consolidation Proposal—Fact 5 (with past three fiscal years of total revenue and revenue units)	Sheet 03/11/2011
19.	Analysis of investigative findings/recommendations	08/11/2011
20.	Questionnaire instruction letter to postmaster/OIC	03/22/2011
21.	Cover letter, questionnaire, and enclosures	03/23/2011
22.	Returned customer questionnaires & USPS response letters	05/05/2011
23.	Analysis of questionnaires	05/05/2011



Item No.	Description	ate Entered into Record
24.	Community meeting roster	05/11/2011
25.	Community meeting analysis	05/11/2011
26.	Community meeting letter (if held prior to questionnaire)	N/A
27.	Petition and Postal Service response letter (if appropriate)	04/27/2011
28.	Congressional inquiry and Postal Service response letter	06/14/2011
29.	Proposal checklist	05/13/2011
30.	District notification to Government Affairs	05/09/2011
31.	Instructions to postmaster/OIC to post proposal	05/16/2011
32.	Invitation for comments exhibit	05/23/2011
33.	Proposal exhibit	05/23/2011
34.	Comment form exhibit	05/23/2011
35.	Instructions for postmaster/OIC to remove proposal	07/21/2011
36.	Round-date stamped proposals & invitations for comments	07/27/2011
37.	Notification of taking proposal & comments under considerat	ion 07/22/2011
38.	Customer comments and Postal Service response letters	07/20/2011
39.	Premature Postal Rate Commission appeal and Postal Servi appropriate)	ice response letter (if N/A
40.	Analysis of comments	08/11/2011
41.	Revised proposal (if appropriate)	N/A
42.	Updated Form 4920 (if appropriate)	N/A
43.	Certification of record	08/05/2011
44.	Log of Post Office discontinuance actions	08/05/2011
45.	Transmittal to Vice President, delivery and retail, from district and sales	t manager, customer service 08/05/2011
46.	Headquarters' acknowledgment of receipt of record	08/08/2011
47.	Final determination transmittal letter from Headquarters	08/22/2011



Item No.	Description	Date Entered into Record
48.	Instruction letter to postmaster/OIC on posting	08/25/2011
49.	Round-date stamped final determination cover sheets	
50.	Postal Bulletin Post Office Change Announcement for	m
51.	Appeal letter (if appropriate)/No appeal letter	
52.	Public notice postings on appeal (if appropriate)	
53.	Postal Rate Commission opinion on appeal affirming f	inal determination (if appropriate)
54.	Vice President, delivery and retail, instruction letter	
55.	Letter to customers	
56.	Notification to local Address Management Systems (A	MS) to update AMS database
57.	Announcement in Postal Bulletin	



				-	
02	/17	/201	11		

GAIL DUBA DISTRICT MANAGER HAWKEYE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the IA-05 congressional district.

HAWKEVE DEC		DATE
GAIL DUBA DISTRICT MANAGER		02/17/2011
Approval to Study for Discontinuance		
JEAN SUSNJAR Manager, Post Office Operations		
and the ability for the Postal Service t	d on minimal workload, revenue, need for mor o provide effective and regular service by an al	e operational efficiency ternate means.
	the postmaster was promoted on 03/20/1993.	
ZIP Code Change:	Yes NO ✓ ZIP Code	
Total Customers:	69	
City Delivery:	0	
Intermediate HCR:	0	
Intermediate RR:	47	
Highway Contract Route (HCR):	0	
Rural Route (RR):	0	
General Delivery:	0	
Post Office Box:	22	
Number of Customers:		
Near Miles Away:	8.5	
Near Office Name:	GRAVITY PO	
ADMIN Miles Away:	10.0	
Proposed Admin Office:	LENOX PO	
County:	Taylor	
Finance Number:	188208	
EAS Level:	53	
Zip+4 Code:	50862-9900	
Post Office Name:	SHARPSBURG	
congressional district.		



02/17/2011

GAIL DUBA DISTRICT MANAGER HAWKEYE PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the IA-05 congressional district.

SHARPSBURG Post Office Name: Zip+4 Code: 50862-9900 53 EAS Level: 188208 Finance Number: Taylor County: Proposed Admin Office: LENOX PO ADMIN Miles Away: 7.0 Near Office Name: GRAVITY PO 6.0 Near Miles Away: Number of Customers: 22 Post Office Box: 0 General Delivery: Rural Route (RR): Highway Contract Route (HCR): 0 Intermediate RR: 47 Intermediate HCR: 0 City Delivery: 0 Total Customers: 69

The above office became vacant when the postmaster was promoted on 03/20/1993.

Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

JEAN SUSNJAR
Manager, Post Office Operations

Approval to Study for Discontinuance:

GAIL DUBA

DISTRICT MANAGER
HAWKEYE PFC

DATE

cc: Area Manager, Public Affairs and Communication



Dockect: 1381356

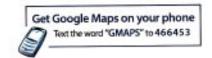
			NOTICE OF POST O	FFICE EN	MERGEN	CY SUSPENSION		
A. Office								
		21122				State: IA	Zin C	ode: 50862
lame: vrea:	SHARPSI				District:	HAWKEYE PFC		ode. Otoos
ongres	sional Distri		5		County:	Taylor	7.70.00	
AS Gra	ede:	53				Finance Number	188208	
Post Off	ice:		Classified Station			Classified Branch		сро
Ther	e was no	Emerga	ncy Supension for th	is offic	e			
Prepar	ed by:	Karen Le	nane				Date:	02/17/201
Title:			E PFC Post Office Review (	Coordinat	or			
Tele N	0:	(319) 399					Fax No:	(319) 399-5502

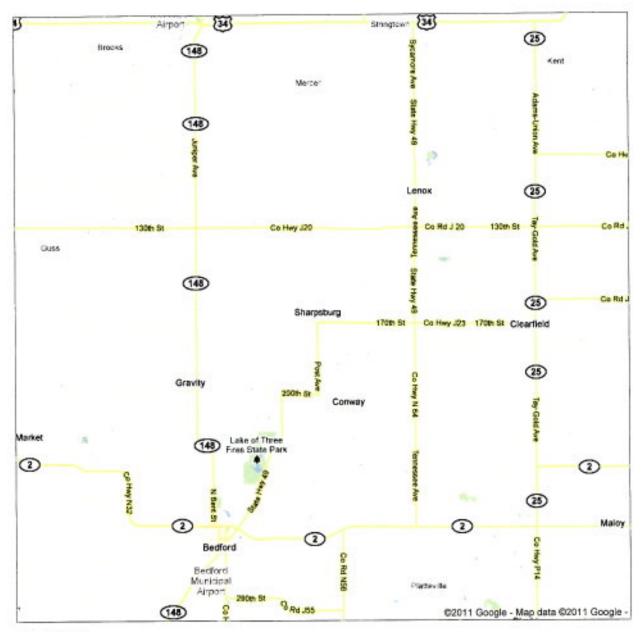




		IOTICE TO CUSTOMERS/	51011110				
A. Office							
	RPSBURG			District:	State: IA HAWKEYE PFC	Zip (	Code: 50862
Area: WES' Congressional D	TERN District: IA-05			District: County:			
EAS Grade:	53				Finance Number.	18820	В
Post Office:	P	Classified Station			Classified Branch		сро 🗌
There was no E	mergancy Super	nsion for this office					
Prepared by:	Karen Len					Date:	02/17/201
Title:	HAWKEYE	PFC Post Office Review (	Coordinat	or			22
Tele No:	(319) 399-	2902				Fax No:	(319) 399-5502







50116-7503

Title:

Tele No:



				Eviction	Notice			
. Office	<u>e</u>							
lame:	SHARPS					State: IA	Zip (	Code: 50862
rea:	WESTER				District	HAWKEYE PFC	7/6	
ongres	sional Distr	rict: IA-05 53	County:	Taylor Finance Number:	18820	i B		
AS Gra	10e:	_		5000			10020	
ost Offi	ice:		Classified Station			Classified Branch	П	CPO
here w	as no evict	ion notice for t	his office					
Prepare		Karen Lenai					late:	05/13/2

(319) 399-5502

Fax No:

HAWKEYE PFC Post Office Review Coordinator

(319) 399-2902



(319) 399-2902

Tele No:

			Buildi	ng Inspe	ction Rep	ort		
. Office								
Transmission (in		2					To Cod	50000
	PSBUR	G :			- Series etc.	State: IA HAWKEYE PFC	Zip Code	e: 50862
vrea: WEST		14.00			District:			
Congressional Di	istrict:	IA-05			County:	Taylor Finance Number:	188208	
AS Grade:		53		00000			_	
Post Office:	~		Classified Station			Classified Branch		PO
There was i	no bui	ldina i	nspection report no	or phot	os for th	nis office		
more mas								
						8		
Prepared by:	Kar	en Lenar	18				Date:	05/13/201
Title:	MAN	MEYE !	PFC Post Office Review (	Coordinat.	ne.			

(319) 399-5502

Fax No:



Front of PO looking east-telephone office in background



Front of PO looking west-General Store, City Hall/Community Center & Fire Station

# PS Form 150, Postmaster Workload Information

Docket 1381356 Page Nbr 8

Post Office, State & Zip Code SHARPSBURG, IA 50862  District Office, State & Zip Code HAWKEYE PFC, IOWA 52406  (Check Box)  Vacancy Management Review 1.		Postmaster's Signature 876060		ate 3/11/2011	
			(4)		
	AVKEYE PFC, IOWA 52406				
	RFR		The state of the s		
		See Instructions on Reve	erse	1577 - 125	
Current Office Level				53	
2. Finance Number			(1-6)	188208	
General Delivery Families Served		100 100 100 100 100 100 100 100 100 100	(7-9)	0	
Post Office Boxes/Call Boxes Rented	- X		(10-15)	22	
5. Possible City Deliveries			(16-20)	O	
Administrative Rural Boxes Served			(21-25)	0	
7. Intermediate Rural Boxes Served			(26-30)	47	
Administrative Responsibility form Intermediate Rural Boxes f	(31-35)	0			
Administrative Highway Contract/Star Route Boxes Served			(36-39)	0	
10. Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0			
11	act/Star Route Boxes	for Other Offices	(44-47)	0	
12.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices				
Number of Carrier Stations/Branches  13. Number of Finance Stations/Branches			(50-51)	0	
14	Years		(52-53)	0	
Number of Contract Stations/Branches & Community Post Of 15a. Does Office Experience A Seasonal Workload? (box one "Y"	of yes, "W" for no)		(54)	N	
(If you answer "yes" of this question, complete 'Seasonal Wor 15b.	erklaad" section on rev	erse./	(55-56)	0	
Duration of Experience A Seasonal Workload? (minimum or 8 16.			(57)		
Does Office Perform Outgoing Distribution for Other Offices?  17.	3		(58)	N N	
Does Office Perform Incoming Distribution for Other Offices? 18.			(59)	N	
Does Office Perform Incoming Secondary Distribution for Oth	distribution of the		00000	N	
Do You Separate All Incoming Letter Size Mail to City & Rura 20.	al Carrier Routes for Y	our Own Office?	(60)	Y	
Do You Separate All Incoming Flat Size Mail to City & Rural C	Carrier Routes for Yo	ur Own Office?	(61)	Y	
21. Do You Have Responsibility for Vehicle Maintenance Facilitie	257		(62)	N	
22. Does Your Office Have Administrative Responsibility for an A	Vir Transfer Office?		(63)	N	
23. Is Postmaster Lessor for Government Owned Building?		- 212	(64)	N	
24. Does Office Have MPLSM/SPLSM?			(65)	N	
25. Does Office Distribute Food Stamps?			(65)	N	

PS Form 150, January 1983

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	22	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	47	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/ Star Route Boxes	0	0

#### Instructions

- 1. Enter ourrent evaluated office level
- Enter the 6 digit post office finance number.
- 3. Enter number of general delivery families served.
- 4 Enter total number of post office boxes and call boxes rended. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible of y deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- 7. Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- 8 Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a camer administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- 10. Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- 11. Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.

- Enter the number of plassified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - (a) A contract station is a detached finance unit manned by non-postal employees.
  - (b) A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- 15. To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

#### Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- 16. Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a bulling, facing and cancelling operation?
- 17. Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- 18. Does office separate incoming shall to carrier routes for other associate offices?
- 19. Does office separate all incoming letter size mail to only, rural and/or star routes?
- 20 Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- 21. Do you have a vehicle maintenance facility under your jurisdiction?
- 22. Do you have an air transfer office under your jurisdiction?
- 23. Do you occupy a government-owned building and lease a portion of the building to someone else?
- 24 Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- 25. Does your office distribute food stamps?

# Worksheet for calculating Workload Service Credit (WSC) for Post Offices

	Worksheet for cal	culating Workle	oad Servic	e Credit (	WSC) for Po	st Offices		
Office Name:	SHARPSBURG							
Office Zip+4:	50862 -9900	District:	HAWKE	YE PFC				
		Act	tivity WSC	s				
General Delivery	y Families Served (Item 3	PS Form 150)			. 0	X 1.0	=	0
Post Office Boxe	es/Call Boxes Rented (Ite	m 4, PS Form 15	50)		22	X 1.0	=	22
Possible City De	liveries (Item 5, PS Form	150)			. 0	X 1.33	=	0
Administrative R	tural Boxes Served (Item	6, PS Form 150)	)		. 0	X 1.0	=	
Intermediate Ru	ral Boxes Served (Item 7	PS Form 150) .			. 47	X 0.7	=	33
	esponsibility for Intermed rm 150)				0	X 0.3	=	
2006	lighway Contract/Star Ro	ite Boxes Serve	d		-			
(Item 9, PS Fo	rm 150)				0	X 1.0	=	0
	hway Contract/Star Rout orm 150)							
	o 100y 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					X 0.7	=	0
Administrative R Boxes for Other	esponsibility for Intermed Offices (Item 11, PS Forr T	iate Highway Co n 150) otal Activity WS				X 0.3		0 55
		Rev	enue WSC	s				_
First	2	5 revenue units:	1.00	X	13 units	=	13.00	
Next	27	5 revenue units:	0.50	х	0 units		0.00	
Next	70	revenue units:	0.25	x	0 units	= -	0.00	
Next	500	revenue units:	0.10	X	0 units		0.00	
	Balance of	f revenue units:	0.01	X	0 units	=	0.00	
	Total revenue V	VSCs:					13.00	
Activity WSCs _	55 + Revenue V	/SCs =13.0	00 Base	WSCs	68.00	= EAS Grade	c	
Previous evalua	tion: EAS grade	53						
Effective date of	change in service hours:					(if a	appropriate	e).
	y exists, hours must refle		e EAS grad	ie)		(	de la calacidad	-,
Worksheet comp				503.00				
KAREN LENAN	E		KAR	EN.S.LEN	ANE@USPS	S.GOV		
Printed Name	0.00		Signa	ature				_
HAWKEYE PFC	District Review Coordina	itor	03/09	9/2011				
Title			Date					

Window Transaction Survey

Docket 1381356 - 50862 Page Nbr. 10

876060 Completed By: 50862 - 9900 Window Transaction Survey 03/11/2011 through ZIP+4: SHARPSBURG 02/26/2011 Survey Period: PO Name:

order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (////) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

G. C. C.	Postage Sales	Priority Parcels Money Orders	Express Registered C.O.D	Passports Meter Settings	Box Rent	Certified Insured Special Service	Misc. Services	Nonrevenue Services
Day/Date	(111)	(1,000)	(1.505)	(00:00)	(5.013)	(1.132)	(10,10)	14.10.7
28t - 02/2b		0		0	0	0	,	2
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	2	2	1	0	0	2	0	12
Tue - 03/01	2	0	1	0	0	0	0	10
Wed - 03/02	1	1	1	0	0	1	0	12
Thu - 03/03	S	1	1	0	0	1	0	13
Fri - 03/04	1	0	1	0	1	0	0	12
Sat - 03/05	1	2	1	0	0	0	0	12
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	4	0	1	0	0	0	0	9
Tue - 03/08	0	0	1	0	0	0	0	10
Wed - 03/09	2	83	1	0	0	0	0	12
Thu - 03/10	63	0	1	0	0	0	0	9
Fri - 03/11	2	2	1	0	0	0	0	12
TOTALS	24	11	12	0	1	4	0	138
Time Factor	777. X	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	1.7	1.1	2.1	0.0	0.3	0.7	0.0	14.9
Average Number Daily Transactions	ally Transactions:			17.3	Average Daily Re	Average Daily Retail Workload in Minutes:	utes:	20.8
		•						

# Survey of Incoming Mail

Docket: 1381356 - 50862

Item Nbr: 11 Page Nbr. 1

Survey of Incoming Mail (Record in Pieces)

Post Office Name and Zip+4

SHARPSBURG 50862 - 9900

Dates Recorded

02/26/2011 through 03/11/2011

Date	Le	tters	F	lats	Par	rcels	Ot	her
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	96	32	12	39	10	3	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	106	63	39	35	5	4	0	0
Tue - 03/01	65	82	36	34	1	0	0	0
Wed - 03/02	155	54	36	33	3	7	0	- 0
Thu - 03/03	107	48	21	20	2	4	0	0
Fri - 03/04	111	89	21	50	2	4	0	0
Sat - 03/05	101	56	30	70	2	4	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	107	86	14	20	1	4	0	0
Tue - 03/08	107	64	36	37	3	3	0	0
Wed - 03/09	95	44	48	8	0	2	0	0
Thu - 03/10	88	88	36	2	3	1	0	0
Fri - 03/11	160	53	20	24	12	4	0	0
TOTALS	1,298	759	349	372	44	40	0	0
Daily Average	108.2	63.3	29.1	31.0	3.7	3.3	0.0	0.0
Signature of Per	son Making	Count:	B76060					

Printed Name:

B76060

Date:

03/15/11

### Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

# Survey of Dispatched Mail

Dockect: 1381356 - 50862 Page Nbr: 12

Survey of Dispatched Mail (Record in Pieces)

Post Office Name and Zip+4

SHARPSBURG 50862 - 9900

Dates Recorded

02/26/2011 through 03/11/2011

Date	Le	tters	F	lats	Par	rcels	O1	her
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	10	0	2	0	0	0	0	0
Sun - 02/27	0	.0	0	0	0	0	0	0
Mon - 02/28	19	0	1	0	2	0	0	0
Tue - 03/01	15	0	1	0	0	0	0	0
Wed - 03/02	8	0	1	0	2	0	0	0
Thu - 03/03	33	0	2	0	1	0	0	0
Fri - 03/04	14	0	2	0	0	0	0	0
Sat - 03/05	5	0	1	0	0	1	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	13	0	2	0	0	0	0	0
Tue - 03/08	21	0	1	0	1	0	0	0
Wed - 03/09	6	0	1	0	2	0	0	0
Thu - 03/10	15	0	1	0	0	0	0	0
Fri - 03/11	12	0	1	0	3	0	0	0
TOTALS	171	0	16	0	11	1	0	0
Daily Average	14.3	0.0	1.3	0.0	0.9	0.1	0.0	0.0

Signature of Person Making Count:

Printed Name:

B76060

Date:

B76060

03/15/11



03/10/2011

## OIC/POSTMASTER

SUBJECT: SHARPSBURG Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the SHARPSBURG Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the SHARPSBURG Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to KAREN LENANE by 03/24/2011. This information will be entered into the official record for public viewing.

Post Office Box	22
General Delivery	0
Rural Route (RR)	0
Highway Contract Route (HCR)	0
Intermediate RR	47
Intermediate HCR	- 0
City Delivery	0
Total Customers	69

If you have any comments on alternate means of providing services to the SHARPSBURG customers, please provide them below:

BUSINESSES: Spring General Store, Gene's Garage, Bond's Auto Shop, Mainz Haus(paintings & wood carvings), Pro Cut Lawn Mowing Service, Premier Jewelry Consultant. Government: Sharpsburg City Council, Sharpsburg Volunteer Fire Dept. Religious: Methodist Church, Ministerial Association, Presbyterian Church Organization: Sharpsburg Community Club, Freedom Quilters Group Permit Holders 0 Postage Meters 0

KAREN LENANE Post Office Review Coordinator

### Comments:

I would like to add that service is what the Post Office is all about, for everyone not just a few. I have a few elderly that cannot drive, have problems with their eye sight. People like the security of having a rented box. I have a customer gone on the road with his work and enjoys peace of mind knowing that his mail is also secure until he returns home. I have a corp insurance agent who appreciates being able to pick up his mail early in the morning to receive reports and forms he needs that day for his job. Service is what we provide.

cc: Official Record



03/07/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the SHARPSBURG Post Office, 50862 - 9900, located in Taylor County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

KAREN LENANE
Post Office Review Coordinator
HAWKEYE PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record



03/09/2011

Taylor County Sheriff PO Box 213 Bedford, IA 50833

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the SHARPSBURG Post Office, 50862 - 9900, located in Taylor County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

KAREN LENANE Post Office Review Coordinator HAWKEYE PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism:



cc: Official Record

Comments/Findings:

# Post Office Survey Sheet

Docket: 1381356 - 50862

Item Nbr: 15 Page Nbr: 1

		Post Office S	Survey Sheet	
	Post Office Name	SHARPSBURG	ZIP+4	50862-9900
	Congressional District	IA-05	Date	03/16/2011
		out the facility, such as structural de ble), security, and other deficiencies study		g water or restrooms (if so,
2.	Is the facility accessible	to persons with disabilities?	Yes 🖊 No	
3.	Lease terms? 30-day can	cellation clause? Lease expires 3	/31/2015. Yes there is a 30 day cand	cellation clause.
4.	Are suitable alternate qu N/A Management initiat	arters available for an independent P ed study	ost Office? If so, where?	
5.	List potential CPO sites. N/A Management initiat	ed study		
5.		eter customers or permit mailers?	Yes 🖊 No	
	Which career and noncar Employee to be reassign	eer employees will be affected and v ed or terminated.	what accommodations will be made	for them?
	box be retained? Will a loc	lispatched at the office and at what ti ked pouch be utilized? th mail around 6:40am. Star route dr	0 9900 83 58 00000	
	How Post Office boxes a		90	
	How Post Office boxes a		22	
	What are the window ser	vice hours?	07:00 - 11:30 M-F	
		500 200 VOIC 201741	09:00 - 10:30 S	
	What are the lobby hours	?	07:00-11:30 M-F	7
			09:00-10:30 S	
9.	Have there been recent c None	ases of mail theft or vandalism repor	ted to the postmaster/OIC? Explain.	

# Post Office Survey Sheet(continued)

Docket: 1381356 - 50862

Page Nbr: 15 Page Nbr: 2

10.	What None	equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Box	ses, furniture, safe)?
11.		otential CBU/parcel lockers sites and distances from present Post Office site.  Management initiated study	
12.	handica	ere any special customer needs? (People who cannot read or write, who cannot drive, waps, etc.) How can these people be accommodated?  ural delivery would be beneficial.	rho have infirmities or physical
13.	Rural	delivery/HCR delivery.	
	a.	What is current evaluation?	H46
	b.	Will this change result in the route being overburned?	Yes 🖊 No
		If so, what accommodations will be made to adjust the route?	
	C.	How many boxes and miles will be added to the route?	22, box 2 Miles
	d.	What would be the additional annual expense if the route is increased?	3576
	e.	What is the one-time cost of CBU/parcel locker installation (id appropriate)?	0
	f.	At what time of the day does the carrier begin delivery to the community?	11:00
		Will this delivery time be affected if the office is discontinued? (Y or N)	Yes 📝 No
		If so, how?	0
14.	discont	Post Office box fees at the facility that will provide alternative service different from inued? If so, how (Cost)?  More  Same  Box service is continued in	

Page Nbr: 16

Post Office Name	SHARPSBURG	ZIP+4	50862-9900
Congressional District	IA-05	Date	03/16/2011
Incorporated?		Yes 🖊 No	
Local government pro-	rided by:	Mayor and City Counc	il
Police protection provi	ded by:	Taylor County Sheriff	Dept
Fire protection provide	d by:	Sharpsburg Volunteer l	Fire Dept
School location:		Lenox Community Sch	ool
What population grow Minimal - Facilities Pl	h is expected? (Please document you anning Website	ur source)	=
What residential, comm Minimal - Facilities Pl	nercial, or business growth is expect anning Website	ed? (Please document your source)	
Are there any special of Is the Post Office facility Check with the field re	special historical events related to to ommunity events to consider? ty a state or national historic landma al estate office when verification is a y Club have special events througho	ark (see ASM 515.23)? needed.)	
What is the geographic	economic make-up of the communi	ity (e.g., retirees, commuters, self-emp	loyed, farmers)?
Retirees, commuters, s	elf employed & farmers make up the	community.	505 03 0m - 105 07 - 16
school bus stop, commu Do employees of the off	s are provided by the Post Office (e. nity meeting location, voting place, j ice offer assistance to senior citizens made for these services if the Post O	government form distribution center, and handicapped)?	
Public bulletin board - re	sidents may continue to meet inform	nally, socialize, and share information	at the other businesses,

Highway Contract Route Cost Analysis Form

Docket: 1381356 - 50862

Hem Nbr: 17 Page Nbr: 1

		ı		y Contract Route of for Alternative Se	ervice	
Office	Name:	SHARPSBURG	_			
Office :	Zip+4:	50862 -9900	District:	HAWKEYE PFC		
1.		number of additional se added to the route		0	x 3.64 hours per year	0.00
2.		number of additional e added to the route		0.00	x 10.40 hours per year	0.00
					Total time added to the route	0.00
3.		HCR hourly rate Area Manager, Purchasing	/Contracting			0.00
		Total additional of	compensation	(HCR hourly rate >	x total time added to the route)	0.00

## Rural Route Cost Analysis Form

Docket: 1381356 - 50862

Item Nbr: 17 Page Nbr: 2

#### Rural Route Carrier Estimated Cost for Alternative Replacement Service Office Name: SHARPSBURG Office Zip+4: 50862 -9900 District: HAWKEYE PFC Enter the number of additional 1. 22 boxes to be added to the rural route 2. Enter the number of additional 2.00 miles to be added to the route Enter the volume factor 2.42 53.24 Total (additional boxes x volume factor) Enter the number of additional boxes 3. to be added to the rural route 22 Centralized boxes 0.00 0.00 x 1.00 Min Regular L route boxes 0.00 0.00 x 1.82 Min Regular Non-L route boxes 22.00 44.00 x 2.00 Min Total additional box allowance 44.00 Enter the number of additional daily miles to be added to x 12 Mileage the rural route 2.00 24.00 Standard Total additional minutes per week (miles carried to two decimal places) 121.24 Total additional annual minutes (additional minutes per week year) 121.24 x 52 Weeks 6,304.48 Total additional annual hours (additional annual minutes/ 60 minutes per hour) 6,304.48 / 60 Minutes 105.07 Enter the rural cost per hour (see national payroll summary report - rural carrier, consolidated) 34.03 Total Annual Cost (additional annual hours x rural cost per hour) 3,575.69 Enter lock pouch allowance (if applicable) 0.00 Total annual cost for alternate service (annual cost minus lock pouch allowance) 3,575.69

Docket: 1381366 - 50862 Page Nbr: 18

POS	U.S. Postal Ser ST OFFICE CLOSING OR CONS Fact Shee	SOLIDATION PROPOS	AL	1. Date Prepared 03/11/201
2. Post Office Name		3. State and ZIP + 4 Co	de	
SHARPSBURG  4. District, Customer Service	5. Area, Customer Service	IA, 50862-9900 6. County	17. Congres	sional District
HAWKEYE PFC	WESTERN	Taylor	VA-05	
8. Reason for Proposal to Discontil Study for discontinuance request bases minimal workload, revenue, need for m operational efficiency and the ability for Postal Service to provide effective and service by an alternate means.	t on No Suspension ore the	(Heason and Date)	10. Proposed Perman	ant Alternate Service
11. 5	alfing		12. Hours of Service	
a. PM PM Vaco	ancy Reason & Date: was promoted	a. Time M-F 07:00 - 11:30	Sat 09:00 - 10:30	Total Window Hours Per Week
b. OIC Career	Non-Career	a. Lobby Time M-F 07:00-11:30	Sat 09:00-10:30	24.00
c. Current PM POSITION Level (150)EAS-53 d. No of Clarks-0 No of Career-0 e. No of Others-0 No of Career-0	Downgraded from EAS-63 No of Non-Career- 0 No of Non-Career- 0		<u>.</u>	
	ustomers Served		14. Daily Volume (Pieces	
a, General Delivery		Types of Mail	Received	Dispatched
b. P.O. Box	22	a. First-Class	171	14
c. City Delivery	0	b. Newspaper	60	1
d. Rural Delivery	0	c. Parcel	7	1
e. Highway Contract Route Box		d. Other	0	0
t. Total	22	e. Total	238	16
g. No. Receiving Duplicate Service	0	1. No. of Postage Meters		0
h. Average No. Daily Transactions	17.30	g. No. of Permits	1	0
Finances a, FY 2006 2009 2010	7,55-47.	Receipts 8 5,610 8 5,792 8 5,145	b. EAS Step 1 PM Basic Salary (no Cola) \$ 15350	c. PM Fringe Benefit: (33,5% of b.) \$5,142
	16a, C	Quarters		
Poetal Owned  30-day cancellation clause? Ye Located in: Business Ho 16b. Explain None  17. Schools, Churches and Organizat Sharpsburg City Council Sharpsburg V Ministerial Association Presbyterian City Freedom Quilters Group	on in Service Area No. 7	19. Administrative/Emarking Name LENOX PO Window Service Hours: 1 Lobby Hours	rating Office (Proposed): EAS U-FOR 00-16-30	No
18. Businesses in Service Area:	No: 6	20. Nearest Post Office	(if different from above):	
Spring General Store Gene's Garage B Haustpaintings & wood carvings) Pro ( Jewelty Consultant,	Bond's Auto Shop Mainz	Name GRAVITY PO Window Service Hours: M Lobby Hours: M	EAS 1 Level 1.F 07:45-16:15	Miles Avray 6.0 SAT 08:15-09:45 SAT 08:00-10:00
Printed Name and Title USA CARVER	21. Pre	pared by Signature L/SA CARVER		Telephone No. AC () (319) 399-2902
PO Discontinuance Coordinator Name	Telephone No. AC ()	Location		Ferst see, water
KAREN LENANE PS Form 4920, June 1993	(319) 399-2902	CEDAR RAPIDS, IOWA		



A. Office							
Name: SHARPS Area: WESTE Congressional Dist	RN			District:	State: IA HAWKEYE PFC TAYLOR	Zip (	Code: 50862
EAS Grade:	53			County:	Finance Number	18820	8
Post Office:		Classified Station			Classified Branch		сро 🗌
This form is a place.	halda é a sana		•	odeline il de l'accordina de l'accor			
inis form is a place	e holder for num	ber 19. And the verification	on of new	service ty	/pe is complete.		
Prepared by:	Karen Lenane				_	<b>N</b> 1-1 <b>2</b> 1110	and the state of t
Title:		C Post Office Review Co	ordinator			)ate:	08/11/2011
Tele No:	(319) 399-2902				F	ax No:	(319) 399-5502





03/22/11

OIC/POSTMASTER

SUBJECT: SHARPSBURG Post Office

Enclosed are questionnaires addressed to customers of the SHARPSBURG Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 04/07/11 for further review.

Karen Lenane Post Office Review Coordinator Enclosures



03/23/2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1993. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17.30 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the LENOX PO, located 7.0 miles away. Hours of service at this office are 08:00-16:30, Monday through Friday, and closed on Saturday. Post Office box service is available at this location at increased fees.

In addition retail services are also available at the GRAVITY PO, located 6.0 miles away. Hours of service at this office are 07:45-16:15, Monday through Friday, and 08:15-09:45 on Saturday.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6:30 to 7:30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

JEAN SUSNJAR

Lean Dusnjac

Manager, Post Office Operations

PO Box 9998

Cedar Rapids, Iowa, 52406-9998

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,

Carrier delivery information CBU information sheet (when appropriate)

1381356-50862

17EM: 21 PG: 2



## **Postal Customer Questionnaire**

 Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:

10	nowing.						
P	ostal Services	D	aily	W	/eekly	Month	ly Never
a.	Buying stamps						
b.	Mailing letters						
C.	Mailing parcels						
d.	Picking up Post Office box mail						
e.	Picking up general delivery mail						
f.	Buying money orders						
g.	Obtaining special services, including Certified mail, Registered mail, Insur Delivery Confirmation, or Signature		ail,				
72	Confirmation						
	Sending Express Mail						
į,	Buying stamp-collecting material						
0	ther postal services:						
a.	Entering permit mailings	Yes		No			
b.	Resetting/using postage meter	Yes		No			
N	onpostal Services						
a.	Picking up government forms (such as tax forms)	Yes		No			
b.	Using for school bus stop	Yes		No			
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No			
lf	yes, please explain:						
d.	Using public bulletin board	Yes		No		W. C.	=======================================
e.	Other	Yes		No			
lf :	yes, please explain:		-				
_							



-2-

	Yes □	1	No 🗆
If yes, which offices	S:		
If you now receive of you currently receive		oe no change to your deliv	very service - proceed to question 4. e, complete this section.
a. How do you thin and parcel lockers w	k carrier route delivery se would compare with prese	rvice to cluster box units vent service?	vith individually locked mail compartm
Better	Just as Good	No Opinion	Worse
Please explain:			
b. How do you thin present service?	k carrier route delivery ser	rvice to a rural mailbox ne	ar your home would compare with yo
Better	Just as Good	No Opinion	Worse
Please explain:			
			<del></del>
these services?			at apply.) Where do you go to obtain
For which of the foll these services? Shopping Personal needs			
these services? Shopping Personal needs			
these services? Shopping			
these services? Shopping Personal needs Banking Employment			
these services? Shopping Personal needs Banking Employment Social needs			
these services? Shopping Personal needs Banking Employment Social needs		community?	
these services? Shopping Personal needs Banking Employment Social needs	I  I  I  I  I  I  I  I  I  I  I  I  I	community?	No 🗆
these services? Shopping Personal needs Banking Employment Social needs	e local businesses in the o	community?  Post Office is discontinued	No 🗆
these services? Shopping Personal needs Banking Employment Social needs Do you currently use	e local businesses in the or Yes   nutinue to use them if the F	community? Post Office is discontinued	No
these services? Shopping Personal needs Banking Employment Social needs Do you currently use	e local businesses in the or	community? Post Office is discontinued	No
these services? Shopping Personal needs Banking Employment Social needs Do you currently use f yes, would you co	e local businesses in the or Yes   nutinue to use them if the F	community? Post Office is discontinued	No

Please add any additional comments on a separate piece of paper and attach it to this form Thank you for taking the time to complete this questionnaire. 1381356-50862

17EM:21 PG:4



### POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

### MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



### Postal Customer Questionnaire

Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Daily Weekly Monthly Never Postal Services a. Buying stamps b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail Buying stamp-collecting material Other postal services: a. Entering permit mailings Yes No No Resetting/using postage meter Yes Nonpostal Services a. Picking up government Yes forms (such as tax forms) No b. Using for school bus stop Yes No c. Assisting senior citizens, Yes No persons with disabilities, etc. If yes, please explain: \_ d. Using public bulletin board Yes 🗆 Yes No e. Other If yes, please explain: \_\_\_\_\_



personal needs?			for	
. •	Yes 🗌		No 🗆	
If yes, which office	es:			
If you now receive	carrier delivery, there will	be no change to your de	elivery service - proceed to questio rice, complete this section.	n 4.
a. How do you th and parcel lockers	ink carrier route delivery se s would compare with pres	ervice to cluster box units ent service?	s with individually locked mail comp	part
Better	Just as Good	No Opinion	Worse	
Please explain: _				
b. How do you thi present service?	ink carrier route delivery se		near your home would compare wi	- th y
Better	Just as Good	No Opinion	Worse	
Please explain: _				
For which of the fo these services?	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	
For which of the fo these services? Shopping	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	- btai
For which of the fo these services? Shopping Personal needs	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	btai
For which of the fo these services? Shopping Personal needs Banking	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment Social needs	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment Social needs	ollowing do you leave your	community? (Check all	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently u	ollowing do you leave your	community? (Check all community?	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently u	ollowing do you leave your	community? (Check all community?	that apply.) Where do you go to o	btai
For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently u	ollowing do you leave your	community? (Check all community?	that apply.) Where do you go to o	btaii
For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently uses, would you of	ollowing do you leave your	community? (Check all community?	No	btai

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



## POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

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#### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



## MEMO TO THE RECORD April 25, 2011

Re: Meter/permit use

A customer questionnaire response stated they had used the post office to enter permit mailings. The Sharpsburg postmaster stated that there are no meters or permits in Sharpsburg.

Lisa K Carver

Post Office Review Investigator



## Memo to the Record

May 5, 2011

Re: Distance of administrative & nearest office revised

After an inquiry from a customer concerning the customer letter about the community meeting the nearest office is Gravity and distance from Sharpsburg is 8.5 miles. The administrative office is Lenox and it is 10 miles from Sharpsburg.

Lisa Carver Post Office Review Investigator



	lowing:	D-II-	Wookh	Monthly	Never	
Po	stal Services	Daily	Weekly	Monuny	64.5	
a.	Buying stamps		×			
b.	Mailing letters		×			
C.	Mailing parcels			×		
d.	Picking up Post Office box mail			×		
e.	Picking up general delivery mail					
f.	Buying money orders					
g.	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature	ured mail,			:0	
	Confirmation				ned [	
h.	Sending Express Mail			□ - V	cared	
i.	Buying stamp-collecting material			□-V	aned :	۱,
O	ther postal services:			1)01/	1)07h/4 -	· pu
a.	Entering permit mailings	Yes 🗌	No 🗆	More +	Mothly -	el
b.	Resetting/using postage meter	Yes 🗆	No 🗆	######################################		
Ņ	onpostal Services					
a.	Picking up government forms (such as tax forms)	Yes	No 🗆			
b.	Using for school bus stop	Yes 🗆	No 🗆			
¢.	Assisting senior citizens, persons with disabilities, etc.	Yes 🗌	No 🗆			
lf	yes, please explain:					
d.	Using public bulletin board	Yes 🗆	No 🔀			
e.	Other	Yes 🗌	No 🗆			
If	yes, please explain:					



	Yes 🗆		to or from work, or shopping, or for
f yes, which offices	S:		
,			
f you now receive of you currently receive	carrier delivery, there will ve Post Office box service	l be no change to your deli e or general delivery servic	very service - proceed to question 4 e, complete this section.
a. How do you thin and parcel lockers	nk carrier route delivery s would compare with pres	ervice to cluster box units sent service?	with individually locked mail compart
		No Opinion	
b. How do you thin present service?	ık carrier route delivery s	ervice to a rural mailbox ne	ear your home would compare with y
Better 🗌	Just as Good	No Opinion	Worse
Famulalah asika sa	lloudes de veu lasve vou	r community? (Check all the	nat apply.) Where do you go to obta
ror which of the fol these services?	llowing do you leave you		
these services?			
these services? Shopping			
these services? Shopping Personal needs			
these services? Shopping Personal needs Banking			
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these services? Shopping Personal needs Banking Employment Social needs Do you currently us If yes, would you co	se local businesses in the Yes  ontinue to use them if the Yes  print your name)	e community? e Post Office is discontinue	No   d?



## MEMO TO THE RECORD May 5, 2011

I was not able to respond to the questionnaire because it was returned without a name or return address.

Lisa K Carver

Post Office Review Investigator



	ease check the appropriate box to in llowing:	dicate	whether	you use t	the Sharpst	ourg Post Office for e	ach of the
P	ostal Services		Daily	v	/eekly	Monthly	Neve
a.	Buying stamps						Ø
b.	Mailing letters					2	
C.	Mailing parcels						A
d.	Picking up Post Office box mail					1	
е.	Picking up general delivery mail						Z
f.	Buying money orders						B
g.	Obtaining special services, includin Certified mail, Registered mail, Insu	ured ma	ail,				
	Delivery Confirmation, or Signature Confirmation						Ø
h.	Sending Express Mail						Ø
i.	Buying stamp-collecting material						Ø
0	ther postal services:						
а.	Entering permit mailings	Yes		No	<b>Z</b>		
b.	Resetting/using postage meter	Yes		No	d		
N	onpostal Services						
a.	Picking up government forms (such as tax forms)	Yes		No	d		
Ь.	Using for school bus stop	Yes		No			
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No			
lf	yes, please explain:						
d	Using public bulletin board	Yes		No	d		
	Other	Yes		No	d		
	yes, please explain:						



Do you pass anoti personal needs?	ner Post Office during busin Yes		√o □
If yes, which office			
If you now receive		e no change to your deliv	ery service - proceed to question 4. e, complete this section.
How do you thi     and parcel lockers	nk carrier route delivery sen would compare with preser	vice to cluster box units w nt service?	of the individually locked mail comparts
Better	Just as Good	No Opinion	Worse
b. How do you thi present service?	nk carrier route delivery sen	vice to a rural mailbox ne	ar your home would compare with yo
Better	Just as Good	No Opinion	Worse
Please explain:			
	ollowing do you leave your o	ommunity? (Check all the	
For which of the for these services?	ollowing do you leave your o	ommunity? (Check all the	at apply.) Where do you go to obtain
For which of the fo these services? Shopping	ollowing do you leave your o	ommunity? (Check all the  IA 4 Mary v  IA 4 Crestor	at apply.) Where do you go to obtain
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For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently u	Creston  Creston  Some  Lenox  Lenox  se local businesses in the continue to use them if the P	ommunity? (Check all the  IA 4 Mary v  IA 4 Creshor  IA 1 Creshor  Ommunity?	at apply.) Where do you go to obtain



SANDRA HATFIELD

1680 ROCKWOOD AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer.

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations PO Box 9998



1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Monthly Never Weekly Daily Postal Services a. Buying stamps b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail i. Buying stamp-collecting material Other postal services: a. Entering permit mailings Yes b. Resetting/using postage meter Yes Nonpostal Services a. Picking up government Yes forms (such as tax forms) b. Using for school bus stop Yes No c. Assisting senior citizens, persons with disabilities, etc. Yes If yes, please explain: \_ Yes No d. Using public bulletin board e. Other Yes No If yes, please explain: \_\_



2.	Do you pass another personal needs?	r Post Of	fice during busir	ness hours while travelin	g to or from work, or shopping	g, or for
	personal needs?		Yes 🗌		No ·☑′	
	If yes, which offices:					_
3.	If you now receive co	arrier del Post Of	ivery, there will I	be no change to your de or general delivery servi	ivery service - proceed to quo ce, complete this section.	estion 4. If
	How do you think     and parcel lockers w	carrier r	oute delivery se npare with prese	rvice to cluster box units int service?	with individually locked mail	compartme
	Better	Just a	s Good 🗌	No Opinion 🔲	Worse	
	b. How do you think present service?	carrier r	oute delivery se	rvice to a rural mailbox n	ear your home would compa	re with you
	Better	Just a	s Good 🗌	No Opinion	Worse D	
	Please explain:					
4.	For which of the follothese services?	wing do			hat apply.) Where do you go	
	Shopping		Bed fo	nd or Cre	ston Jonya	
	Personal needs	-	"	- (1		
	Banking	_			11	
	Employment	W_	12		11	
	Social needs					
5.	Do you currently use	local bu	sinesses in the	community?		
			Yes 🗌		No 🗹	
	If yes, would you con	ntinue to	use them if the I	Post Office is discontinue	ed?	
			Yes,		No 🗆	
Na	me: Shan	EAN	Wea	VER	1000	
	(please pri	nt your na	me)	0 . 86.	osburgh 50	1862
			Rwood	Arve. Sriay	Jana gra	
Tel	ephone number: 64/	-332	3-2317	Date:	1/_ *	



SHARON WEAVER 1614 ROCKWOOD AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Bax 9998



fol	lowing:						
Po	estal Services	i i	Daily	٧	Veekly	Monthly	Neve
а.	Buying stamps						×
b.	Mailing letters						×
C.	Mailing parcels						×
d.	Picking up Post Office box mail						XX
e.	Picking up general delivery mail						X
f.	Buying money orders						X
g.	Obtaining special services, includi Certified mail, Registered mail, Ins Delivery Confirmation, or Signature	ured m	ail,				
	Confirmation						×
h.	Sending Express Mail						×
i.	Buying stamp-collecting material						×
Ot	her postal services:						
a.	Entering permit mailings	Yes		No	文		
b.	Resetting/using postage meter	Yes		No	X		
No	npostal Services						
	Picking up government forms (such as tax forms)	Yes		No	×		
b.	Using for school bus stop	Yes		No	×		
	Assisting senior citizens, persons with disabilities, etc.	Yes		No	X.		
lfy	es, please explain:						
d.	Using public bulletin board	Yes		No	风		
ө.	Other	Yes		No			
Ify	es, please explain:						



	Yes X		lo 🗌 .	
yes, which office	is: Lenox PO			
ou currently recei	carrier delivery, there will tive Post Office box service	or general delivery service	s, complete una sec	don.
How do you thind parcel lockers	nk carrier route delivery se would compare with prese	rvice to cluster box units w ent service?	ith individually locke	ed mail compart
etter 🗌		No Opinion		200
lease explain:				
. How do you thi	nk carrier route delivery se	rvice to a rural mailbox ne	ar your home would	compare with y
	Just as Good	No Opinion 🗌	Worse	
lease explain: _				
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	ollowing do you leave your	community? (Check all the	nnda	
or which of the for nese services?	ollowing do you leave your	community? (Check all the	nnda	
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or which of the fonces services? Thopping	Lenox, ( Lenox), ( Lenox)	community? (Check all the Creston, Clau Creston	nnda	
or which of the fo nese services? hopping ersonal needs anking imployment	Lenox, ( Lenox), ( Lenox)	community? (Check all the Creston, Clau Creston	nnda	
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or which of the forese services? hopping ersonal needs anking imployment locial needs	Lenox,  Lenox,	Creston, Clar Creston, Man Community?  Post Office is discontinued	rinda 	
for which of the forese services? Thopping Personal needs Tanking Employment Tocial needs	Lenox,  Lenox,	Creston, Clar Creston, Man Community?  Post Office is discontinued	rinda wirlle, Cl	



JENNIFER MILLER 1422 MARYLAND AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations PO Box 9998



Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Never Monthly Weekly Daily Postal Services a. Buying stamps b. Mailing letters П c. Mailing parcels d. Picking up Post Office box mail Ø e. Picking up general delivery mail W) f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Ø Confirmation 凶  $\Box$ h. Sending Express Mail i. Buying stamp-collecting  $\mathbb{X}$ П material Other postal services: DX. Entering permit mailings Yes No 8 Resetting/using postage meter Yes No Nonpostal Services a. Picking up government X Yes No forms (such as tax forms) Yes No b. Using for school bus stop c. Assisting senior citizens, persons with disabilities, etc. No X Yes If yes, please explain: \_\_\_ M. d. Using public bulletin board Yes Yes No 🗆 e. Other If yes, please explain: \_\_\_\_\_



personal needs?	her Post Office during busi Yes 🛣		No 🗆
If yes, which office	s: Lengs		
If you now receive		be no change to your delir	very service - proceed to question e, complete this section.
a. How do you thi and parcel lockers	ink carrier route delivery se s would compare with prese	ervice to cluster box units vent service?	with individually locked mail compa
Better	Just as Good	No Opinion	Worse
Please explain: _			
b. How do you thi present service?			ar your home would compare with
Better	Just as Good	No Opinion 🔲	Worse
Place evolein			
	ollowing do you leave your	community? (Check all the	1, 2, 5, 10, 2
For which of the for these services?	ollowing do you leave your	community? (Check all th	at apply.) Where do you go to ob
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For which of the for these services? Shopping Personal needs Banking Employment Social needs	bllowing do you leave your	community? (Check all th	at apply.) Where do you go to ob
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For which of the for these services? Shopping Personal needs Banking Employment Social needs Do you currently u	ollowing do you leave your    Image: Second continue to use them if the image: Second continue to use the image: Second continue t	community? (Check all the community?)	No [X]
For which of the for these services?  Shopping  Personal needs  Banking  Employment  Social needs  Do you currently under the services?	ollowing do you leave your    Image: Second continue to use them if the image: Second continue to use the image: Second continue t	community? (Check all the community?)	No [X]



RUSSELL GORDON 1632 POST AVE SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Postal Services Daily Monthly Weekly Never a. Buying stamps b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail П f. Buying money orders  $\Box$ g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail i. Buying stamp-collecting material Other postal services: a. Entering permit mailings Yes Resetting/using postage meter Yes Nonpostal Services a. Picking up government forms (such as tax forms) Yes b. Using for school bus stop Yes c. Assisting senior citizens, persons with disabilities, etc. Yes If yes, please explain: d. Using public bulletin board Yes e. Other Yes If yes, please explain:



2.	Do you pass another personal needs?	r Post Office during busin	ess hours while travelin		work, or shoppi	ng, or for
	8	Yes X		No 🗌	۸ ۵	
	If yes, which offices:	CRESTOR	LenoX)	wt	HYR)	
3.	you currently receive	arrier delivery, there will be Post Office box service	or general delivery servi	ce, complet	e trus sections.	
	<ul> <li>a. How do you think and parcel lockers w</li> </ul>	carrier route delivery ser yould compare with prese	vice to cluster box units nt service?	with individ	ually locked mai	l compartments
	Better [	Just as Good			rse 🗌	
	Please explain:					
	b. How do you think present service?	carrier route delivery ser	vice to a rural mailbox n	near your ho	me would comp	are with your
		Lutus 0.54 🗆	No Opinion	Mor	rse 🗆	
		Just as Good	-		300 State	
	Please explain:					
4.	For which of the folk these services?	owing do you leave your o	community? (Check all	that apply.)		
	Shopping	O CREST	on, Mt.	145	hed toro	missiouri
	Personal needs	B	same	7 9	1 -	
	Banking	D CROS	toniAn	nes.		
	Employment	D/ M+	Ayr, CRO	estor	~, Cor	1000000 1/101
	Social needs	ORRSton	corning, N	H.AyR	, Leneax	elarinda.
5.	Do you currently use	local businesses in the	community?			
		Yes 🗌		No A		
	If yes, would you con	ntinue to use them if the F	Post Office is discontinu	ed?		
		/Yes □		No 🗆		
Na	me: ///	Allast				
1 401		int your name)	d 10	,	T	
	dress: 4/2	#Ren+ St	· Sharps	burg	19.	
Tel	lephone number: 65	4-344-7273	Date: 3- 18	-11_		



ALAN CLAYTON 412 FRONT STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office, Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



	following:	5.05					daler	Nev
	Postal Services		Daily	V	/eekly	Mont	niy	
	a. Buying stamps					Ē	]	×
	b. Mailing letters							×
	c. Mailing parcels					E		×
	d. Picking up Post Office box mail							×
	e. Picking up general delivery mail						]	$\boxtimes$
	f. Buying money orders							×
	<ul> <li>Obtaining special services, includin Certified mail, Registered mail, Insu Delivery Confirmation, or Signature</li> </ul>	ired ma	ail,					
	Confirmation					E		×
	n. Sending Express Mail						]	X
i	. Buying stamp-collecting material						]	Ø
	Other postal services:							
	a. Entering permit mailings	Yes		No	X			
	o. Resetting/using postage meter	Yes		No	×			
	Nonpostal Services							
-	<ul> <li>Picking up government forms (such as tax forms)</li> </ul>	Yes		No	×			
	o. Using for school bus stop	Yes		No	N)			
4	<ul> <li>Assisting senior citizens, persons with disabilities, etc.</li> </ul>	Yes		No	X			
	f yes, please explain:							
	d. Using public bulletin board	Yes		No	×			
	e. Other	Yes		No	X			



f you now receive		be no change to your de	livery service - proceed to question 4 ce, complete this section.
a. How do you thi and parcel lockers	ink carrier route delivery se s would compare with prese	rvice to cluster box units ent service?	with individually locked mail compart
Better 🗌	Just as Good 🌂	No Opinion	Worse
Please explain: _			
. How do you thi	nk carrier route delivery se	rvice to a rural mailbox n	ear your home would compare with y
Better 🗆	Just as Good	No Opinion 🔲	Worse
Please explain: _			
or which of the fo			hat apply.) Where do you go to obta
For which of the fo hese services?	ollowing do you leave your	community? (Check all t	
For which of the fo hese services? Shopping	ollowing do you leave your	community? (Check all t	hat apply.) Where do you go to obta
For which of the fo hese services? Shopping Personal needs	ollowing do you leave your o	community? (Check all t	hat apply.) Where do you go to obta
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For which of the fo hese services? Shopping Personal needs Banking Employment	ollowing do you leave your o	community? (Check all t	hat apply.) Where do you go to obta
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For which of the for hese services? Shopping Personal needs Sanking Employment Social needs To you currently us	se local businesses in the continue to use them if the F	community? (Check all to	hat apply.) Where do you go to obta



IRA LONG 411 MAIN SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

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Sincerely,

Jean Susnjar Manager, Post Office Operations

PO Box 9998



	lease check the appropriate box to bllowing:	muicate	WHELLE	you use	the one	arpsour	g Fost Onic	e ioi eac	in or the
Р	ostal Services		Daily		Neekly		Monthly		Never
a.	. Buying stamps						B	<	
b.	Mailing letters				D	-			
G.	Mailing parcels						Ø		
d.	Picking up Post Office box mail								D
e.	Picking up general delivery mail								D
f.	Buying money orders						D		
g.	Obtaining special services, includi Certified mail, Registered mail, Ins Delivery Confirmation, or Signature	ured m	ail,				2002		
	Confirmation								
h.	Sending Express Mail								D
i.	Buying stamp-collecting material						D		
Ot	ther postal services:								
a.	Entering permit mailings	Yes		No	D	-			
b.	Resetting/using postage meter	Yes		No	Ø				
No	onpostal Services								
a.	Picking up government forms (such as tax forms)	Yes	D	No					
b.	Using for school bus stop	Yes		No	P				
C.	Assisting senior citizens, persons with disabilities, etc.	Yas		No	<b>A</b>	-			
lf y	res, please explain:								
d.	Using public bulletin board	Yes		No	0				
e.	Other	Yes		No	P				
lf y	es, please explain:								



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60 20,00				
f you now receive		be no change to your deliv	ery service - proceed to que e, complete this section.	stion 4.
<ul> <li>How do you this and parcel lockers</li> </ul>	nk carrier route delivery se would compare with prese	rvice to cluster box units went service?	ith individually locked mail o	ompart
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Please explain:				_
			ar your home would compare	
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shopping Personal needs lanking Imployment locial needs to you currently us	se local businesses in the c	community?  Nost Office is discontinued	· □	
Shopping Personal needs lanking Employment locial needs to you currently us yes, would you co	se local businesses in the o	community?  Nost Office is discontinued	• 🗆	



PAUL MARPLE 311 MAIN STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available
at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by
contacting your local government agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Never Monthly Daily Weekly Postal Services a. Buying stamps b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail i. Buying stamp-collecting material Other postal services: a. Entering permit mailings Yes Yes Resetting/using postage meter No Nonpostal Services a. Picking up government forms (such as tax forms) Yes b. Using for school bus stop Yes c. Assisting senior citizens, Yes No persons with disabilities, etc. If yes, please explain: Yes No d. Using public bulletin board Yes No e. Other If yes, please explain:



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	-			
f vou now receive	carrier delivery, there will		very service - proceed to que, complete this section.	
a. How do you thin and parcel lockers	nk carrier route delivery se would compare with prese	rvice to cluster box units v ent service?	rith individually locked mail	compart
Better □	Just as Good	No Opinion 🔲	Worse	
Please explain:				
o. How do you thir present service?	nk carrier route delivery se	rvice to a rural mailbox ne	ar your home would compa	are with y
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Please explain:				
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hese services? Shopping Personal needs Banking Employment Social needs On you currently us	se local businesses in the	community? Post Office is discontinued	, No 19	



BRAD RILEY 1440 NAPLES AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Bax 9998



1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Postal Services Daily Weekly Monthly Never a. Buying stamps b. Mailing letters c. Mailing parcels П d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation Sending Express Mail i. Buying stamp-collecting material Other postal services: Entering permit mailings Yes No Resetting/using postage meter Yes Nonpostal Services a. Picking up government forms (such as tax forms) Yes b. Using for school bus stop Yes c. Assisting senior citizens. persons with disabilities, etc. Yes | If yes, please explain: \_ d. Using public bulletin board Yes No e. Other Yes If yes, please explain: \_



	Yes X		No 🗆 .
If yes, which office	s: Lenox		
If you now receive you currently recei	carrier delivery, there will ive Post Office box service	be no change to your deliv or general delivery servic	very service - proceed to question 4 e, complete this section.
<ul> <li>a. How do you thing</li> <li>and parcel lockers</li> </ul>	nk carrier route delivery se would compare with prese	rvice to cluster box units v ent service?	vith individually locked mail compar
Better 💢	Just as Good	No Opinion 🔲	Worse
			ar your home would compare with
Better 🛛	Just as Good	No Opinion 🗌	Worse
Please explain:			
For which of the fo these services?	llowing do you leave your		at apply.) Where do you go to obta
Ohamalaa	<b>\d</b>		
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Snopping Personal needs	<b>A</b>		
			5.4
Personal needs	D\$		
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Personal needs Banking Employment Social needs Do you currently us	se local businesses in the	community?	Io 📈
Personal needs Banking Employment Social needs Do you currently us	se local businesses in the or Yes  ontinue to use them if the P	community?  Post Office is discontinued	io 📈
Personal needs Banking Employment Social needs Do you currently us If yes, would you co	se local businesses in the of Yes  ontinue to use them if the P	community?  Post Office is discontinued  N	io 📈



TED GORDON 113 COUNTY ROAD N52 SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar Manager, Post Office Operations

PO Box 9998



	Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:										
P	ostal Services		Daily	V	Veekly		Monthly	- 100	Neve		
а.	Buying stamps								Ø		
b.	Mailing letters				V						
C.	Mailing parcels     Picking up Post Office box mail						V				
d.							Ø				
e.	Picking up general delivery mail						Ø				
f.	Buying money orders								V		
g.	Obtaining special services, including Certified mail, Registered mail, Instructional Delivery Confirmation, or Signature	ured m	ail,				_/				
	Confirmation						Ø				
h.	Sending Express Mail						Ø				
i.	Buying stamp-collecting material								$\checkmark$		
Ot	her postal services:	-		( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )							
a.	Entering permit mailings	Yes		No	Ø						
b.	Resetting/using postage meter	Yes		No	abla						
No	onpostal Services										
a.	Picking up government forms (such as tax forms)	Yes		No	Ø						
b.	Using for school bus stop	Yes		No	$\square$						
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	Ø						
lf y	res, please explain:										
d,	Using public bulletin board	Yes		No	Ø						
е.	Other	Yes		No	4						
If y	res, please explain:										



Do you pass ano personal needs?		V []			No 🖾	
		Yes				
If you now receiv	e carrier del	very there will be	no change to	your deliv	very service - proceed t e, complete this section	to question 4.
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Better	900000	s Good □	1000000		Worse	
<ul> <li>b. How do you to present service?</li> </ul>	hink carrier r	oute delivery serv	vice to a rural m	ailbox ne	ar your home would co	ompare with y
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BELDING'S

2289 160TH STREET SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar Manager, Post Office Operations

PO Box 9998



	Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following:											
	Postal Services		Daily	١	Weekly		Monthly	у	Neve			
į	a. Buying stamps								×			
	b. Mailing letters								×			
	c. Mailing parcels								Z			
(	d. Picking up Post Office box mail								Ø			
(	e. Picking up general delivery mail											
f	. Buying money orders								N P N			
(	<ol> <li>Obtaining special services, includir Certified mail, Registered mail, Inst Delivery Confirmation, or Signature</li> </ol>	ured n	nail,		200		220		_			
	Confirmation								M			
t	n. Sending Express Mail								M			
i.	Buying stamp-collecting material								M			
0	Other postal services:											
а	. Entering permit mailings	Yes		No	X							
b	. Resetting/using postage meter	Yes	: 🗆	No	X							
٨	Ionpostal Services											
а	Picking up government forms (such as tax forms)	Yes		No	X							
b	. Using for school bus stop	Yes		No	26							
C	Assisting senior citizens, persons with disabilities, etc.	Yes		No	×							
If	yes, please explain:			-	(%							
d.	Using public bulletin board	Yes		No	XG							
	Other	Yes		No	26							
	yes, please explain:	1000		/	~							



	20000		No 💢
f yes, which office	36:		
f you now receive		be no change to your deli-	very service - proceed to question 4.
a. How do you thi		ervice to cluster box units v	vith individually locked mail compart
Better 🗌	Just as Good	No Opinion 🔲	Worse
			ar your home would compare with y
etter	Just as Good	No Opinion 🗌	Worse 🗌
lease explain: _			
201			
or which of the fo			at apply.) Where do you go to obtain
	llowing do you leave your	community? (Check all the	
or which of the fo	llowing do you leave your	community? (Check all the	at apply.) Where do you go to obtain
or which of the fo nese services? hopping ersonal needs	llowing do you leave your	community? (Check all the	at apply.) Where do you go to obtain
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STEVE BASLER 1452 OREGON AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office, Your comments, along with others received, will be included in the official record and considered carefully before further action is taken,

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



10	llowing:							
P	ostal Services	ા	Daily	V	eekly/	Mor	ithly	Neve
a.	Buying stamps						×	
b.	Mailing letters							
C.	Mailing parcels							
d.	Picking up Post Office box mail							
e.	Picking up general delivery mail							
f.	Buying money orders							
g.	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured m	ail,					
h.	Sending Express Mail							
	Buying stamp-collecting material					33		
0	ther postal services:							
а.	Entering permit mailings	Yes		No				
b.	Resetting/using postage meter	Yes		No				
No	onpostal Services							
a.	Picking up government forms (such as tax forms)	Yes		No				
b.	Using for school bus stop	Yes		No				
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No				
If	yes, please explain:							_
d.	Using public bulletin board	Yes		No				
Θ.	Other	Yes		No				
Ifv	ves, please explain:							



Do you pass anoti personal needs?	her Post Office during busine	ess hours while traveling	g to or from work, or shopping, or for
	Yes 🗷		No 🗆
If yes, which office	s: Lenox		
	carrier delivery, there will be ive Post Office box service of		ivery service - proceed to question 4. ce, complete this section.
How do you thi     and parcel lockers	nk carrier route delivery serv would compare with presen	rice to cluster box units it service?	with individually locked mail compartn
Batter	Just as Good	No Opinion 🔀	Worse
Please explain: _			
b. How do you thin present service?	nk carrier route delivery serv	rice to a rural mailbox no	ear your home would compare with yo
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Please explain:			
these services? Shopping	⊠ crest o	r	hat apply.) Where do you go to obtain
Personal needs	M Creston	8	
Banking	M Corning		
Employment			
Social needs			
Do you currently us	e local businesses in the co	SUPPLIES OF THE PROPERTY.	N- []
If was amould you or	Yes ☑ ontinue to use them if the Po		No 🗆
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(please p	ine Beck		
(please p dress: 247	rint your name)	or psburg	Fowa



DUANE BECK 2475 140TH STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Postal Services Daily Weekly Monthly Never X a. Buying stamps b. Mailing letters X X c. Mailing parcels d. Picking up Post Office box mail X e. Picking up general delivery mail X f. Buying money orders П g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature X Confirmation X Sending Express Mail i. Buying stamp-collecting X material Other postal services: Entering permit mailings Yes No Resetting/using postage meter Yes No Nonpostal Services a. Picking up government forms (such as tax forms) Yes × No Using for school bus stop Yes No c. Assisting senior citizens, persons with disabilities, etc. Yes No X If yes, please explain: \_ d. Using public bulletin board Yes No X Yes e. Other No If yes, please explain: \_\_\_\_\_



	Yes	,	Vo ⊠
If yes, which office	es:		
	carrier delivery, there will live Post Office box service		ery service - proceed to question a, complete this section.
	ink carrier route delivery se s would compare with prese		ith individually locked mail compa
Better	Just as Good	No Opinion	Worse
b. How do you thin present service?			ar your home would compare with
Better	Just as Good	No Opinion 🗌	Worse
Please explain: _			
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For which of the fo these services? Shopping Personal needs Banking	Creston	Community? (Check all the	it apply.) Where do you go to ob
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CINDY PAUL 2629 150TH STREET SHARPSBURG, IA 50862

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Sincerely,

Jean Susnjar

Manager, Post Office Operations PO Box 9998



lease check the appropriate box to bllowing:	indicate	wheth	er you use	the Sha	rpsburg	Post Office	e for eac	h of the
ostal Services		Daily	V	Veekly		Monthly	,	Neve
. Buying stamps						V		
. Mailing letters							/	
. Mailing parcels								₩.
. Picking up Post Office box mail		W						
. Picking up general delivery mail								
Buying money orders						W		
Obtaining special services, includ Certified mall, Registered mail, In Delivery Confirmation, or Signatu	sured ma	aill,					23	
Confirmation						M		П
. Sending Express Mail								
Buying stamp-collecting material							5.5	
ther postal services:								
. Entering permit mailings	Yes		No				10 85	
. Resetting/using postage meter	Yes		No					
lonpostal Services								
Picking up government forms (such as tax forms)	Yes		No					
. Using for school bus stop	Yes		No					
Assisting senior citizens, persons with disabilities, etc.	Yes		No					
yes, please explain:								_
. Using public bulletin board	Yes		No					
. Other	Yes		No					
yes, please explain:								



If yes, which office	fend out of the	way.	No 🗆 ,
	0		
f vou now receive		be no change to your del	very service - proceed to question
a. How do you thin and parcel lockers	nk carrier route delivery se would compare with prese	rvice to cluster box units int service?	with individually locked mail compa
Better 🗆	Just as Good	No Opinion 🗌	Worse 🗗
Please explain:			
o. How do you thin	nk carrier route delivery se		ear your home would compare with
Better 🗆	Just as Good	No Opinion	Worse 🗔
Please explain:			
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For which of the for hese services?	flowing do you leave your	community? (Check all to	nat apply.) Where do you go to ob
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For which of the for hese services? Shopping Personal needs Banking	llowing do you leave your	community? (Check all ti	nat apply.) Where do you go to ob
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CAROL SMITH 100 N LAKE STREET SHARPSBURG, IA 50862

Dear Postal Service Customer:

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



P	ostal Services	1	Daily	V	Veekly	Mor	nthly	N
a	. Buying stamps						×	
b	. Mailing letters						Ø	
C.	Mailing parcels						Ø	
d.	. Picking up Post Office box mail							
e.	Picking up general delivery mail						X	
f.	Buying money orders							
g	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured m	ail,			Ì		
h.	Sending Express Mail							
i.	Buying stamp-collecting material							
0	ther postal services;		2.0					
a.	Entering permit mailings	Yes		No	$\square$		-	
b.	Resetting/using postage meter	Yes		No	M			
N	onpostal Services							
a.	Picking up government forms (such as tax forms)	Yes		No	Ø			
b.	Using for school bus stop	Yes		No				
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	⊠Í			
lf	yes, please explain:							
d.	Using public bulletin board	Yes		No				
e.	Other	Yes		No				
If	yes, please explain: for a	enne	unce	ner.	Com	mun	ty	



personal needs?	ther Post Office during business I Yes 🔯		to or from work, or snopping, or t	or
If yes, which office	es: Lenox, and S			
If you now receiv	e carrier delivery, there will be no sive Post Office box service or ge	change to your deliv	ery service - proceed to question s, complete this section.	- 14. If
<ul> <li>a. How do you the and parcel locker</li> </ul>	ink carrier route delivery service s would compare with present se	to cluster box units w rvice?	ith individually locked mail comp	artmer
Better	Just as Good [	No Opinion 🗌	Worse	
b. How do you the	ink carrier route delivery service	to a rural mailbox nea	ar your home would compare wit	h your
Better 🗌	Just as Good	lo Opinion 🔲	Worse	
Please explain:				
				-8
	ollowing do you leave your comm	unity? (Check all tha	it apply.). Where do you go to ob	
For which of the f these services?	ollowing do you leave your comm	unity? (Check all tha		
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TRUDY WEAVER 1658 LINWOOD AVE SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

 You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



PI fol	ease check the appropriate box to in lowing:	ndicate	whether	you use t	he Sharps	burg Post Office for e	each of the
Po	estal Services	0	aily	W	eekly	Monthly	Neve
a.	Buying stamps					取	
b.	Mailing letters						
c.	Mailing parcels					Ø	
d.	Picking up Post Office box mail						X.
e.	Picking up general delivery mail						Ú
f.	Buying money orders						
g.	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured ma	ail,				
h.	Sending Express Mail						
	Buying stamp-collecting material						
O	ther postal services:						
a.	Entering permit mailings	Yes		No			
b.	Resetting/using postage meter	Yes		No			
No	onpostal Services						
a.	Picking up government forms (such as tax forms)	Yes	Δ.	No			
b.	Using for school bus stop	Yes		No			
C.	Assisting senior citizens, persons with disabilities, etc.	Yes	<b>I</b>	No			
lf y	yes, please explain:						
d.	Using public bulletin board	Yes		No			
е.	Other	Yes		No			
lf y	yes, please explain:						



personal needs?			to or from work, or shopping, or fo
	Yes 🗌	,	NO [2].
If yes, which office:	s:		
If you now receive		be no change to your deliv	very service - proceed to question 4 e, complete this section.
a. How do you thin and parcel lockers	nk carrier route delivery ser would compare with prese	rvice to cluster box units v ent service?	vith individually locked mail compar
Better □	Just as Good 🔲	No Opinion	Worse
o. How do you thin present service?	k carrier route delivery ser		ar your home would compare with
Better 🗆	Just as Good	No Opinion 🖫	Worse
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JUNE ANDERSON 508 FRONT STREET SHARPSBURG, IA 50862

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In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special
  challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not
  have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer
  needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available
  at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by
  contacting your local government agency.

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

Jean Susnja

PO Box 9998



lease check the appropriate box to i sllowing:	ndicate	whether	r you use	the Sharp	sburg Post Office for	each of the
ostal Services		Daily		Weekly	Monthly	Neve
. Buying stamps					X	
. Mailing letters				M		
Mailing parcels					M	
Picking up Post Office box mail				×		
Picking up general delivery mail				Ø		
Buying money orders						M
Certified mail, Registered mail, Ins Delivery Confirmation, or Signature	ured m	ail,		П	s <del>c/</del> i	П
					<i>y</i> -	134
Buying stamp-collecting material						Ø
ther postal services:						
Entering permit mailings	Yes		No	Ø		
Resetting/using postage meter	Yes		No	M		
onpostal Services						
Picking up government forms (such as tax forms)	Yes		No	A		
Using for school bus stop	Yes		No	Ø		
Assisting senior citizens, persons with disabilities, etc.	Yes		No	Ø		
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Using public bulletin board	Yes	ýd	No	0		
Other	Yes		No			^
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ersonal needs?	Yes	1	No 🎾 .	or for
yes, which office	es:			
	-			
f vou now receive		be no change to your deliv	very service - proceed to quest	ion 4.
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letter 🗆	Just as Good	No Oninion	Worse X	
	Just as Good	140 Opinion L		
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CITY OF SHARPSBURG

PO BOX 91 SHARPSBURG, IA 50862

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



		Daily	CAR.	/eekly	Monthly	
Postal Services		Daily	**	reekiy		
<ul> <li>a. Buying stamps</li> </ul>					)SC	
b. Mailing letters					X	
c. Mailing parcels					X	
d. Picking up Post Offic	e box mail	N.				
e. Picking up general d	elivery mail	X				
f. Buying money orders	;				X	
g. Obtaining special ser Certified mail, Regist	vices, including	mail				
Delivery Confirmation	n, or Signature				×	
h. Sending Express Ma	il					
Buying stamp-collect material						
Other postal services:						
a. Entering permit mail	ings Y	es 🗷	No			
b. Resetting/using pos	age meter Y	es 🗌	No	×		
Nonpostal Services						
Picking up governme forms (such as tax forms)		es 🗆	No	×		
b. Using for school bus	stop Y	es 🗆	No	×		
c. Assisting senior citize persons with disabilit		es 💢	No		- 01	
If yes, please explain: _	TAKI	9	he	n	To Ch	upl
d. Using public bulletin	board Y	es 🗆	- No	艮		
e. Other		es 🗆	No	<b>&gt;</b>		
If yes, please explain: _						



personal needs?				
	Yes 🗌	1	10 🔍	
If yes, which office	s:			
If you now receive you currently rece	carrier delivery, there will	be no change to your delivery service	ery service - proceed to	question 4. If
a. How do you thi and parcel lockers	nk carrier route delivery se would compare with pres	ervice to cluster box units w ent service?	ith individually locked r	nail compartments
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Please explain:	I LIKE	OFHILL	MY MA	16 A IN
FRONT	08 MY	House		<u>X</u>
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KENNETH BRAND 110 E LAKE STREET SHARPSBURG, IA 50862

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Postal Services Daily Weekly Monthly Never a. Buying stamps IV b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail i. Buying stamp-collecting 14 material Other postal services: a. Entering permit mailings Yes No Resetting/using postage meter Yes Nonpostal Services a. Picking up government W forms (such as tax forms) Yes No b. Using for school bus stop Yes No 1 Assisting senior citizens, persons with disabilities, etc. No B Yes If yes, please explain: \_ Yes 🖽 No 🗆 d. Using public bulletin board No 🖾 Yes e. Other If yes, please explain:



	/			to or from work, or shopping, or for
	Yes 🗹	95	- 1	No 🗌
If yes, which office	s: Lenor, Cle	safield,	Crest	on_
If you now receive you currently recei	carrier delivery, there will be a Post Office box service	be no change to or general deliver	your delivery service	ery service - proceed to question 4. e, complete this section.
How do you thin and parcel lockers	nk carrier route delivery se would compare with prese	rvice to cluster bont service?	ox units v	vith individually locked mail comparts
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b. How do you thir present service?				ar your home would compare with yo
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PAUL CHANDLER 1761 ROCKWOOD AVE SHARPSBURG, IA 50862

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Never Monthly Weekly Daily Postal Services X a. Buying stamps M b. Mailing letters □ sometimes c. Mailing parcels X d. Picking up Post Office box mail e. Picking up general delivery mail - sometimes f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, - sometimes Delivery Confirmation, or Signature Confirmation  $\times$ h. Sending Express Mail i. Buying stamp-collecting X material Other postal services: X Yes [ No a. Entering permit mailings No 🔀 Yes Resetting/using postage meter Nonpostal Services a. Picking up government X Yes No forms (such as tax forms) X Yes No b. Using for school bus stop c. Assisting senior citizens, Yes No persons with disabilities, etc. If yes, please explain: No 🗌 Yes 🛛 d. Using public bulletin board Yes | No e. Other If yes, please explain: \_\_\_\_\_



	Yes □ No 🔀
f yes, which offices	s:
you currently receiv	carrier delivery, there will be no change to your delivery service - proceed to question we Post Office box service or general delivery service, complete this section.
<ol> <li>How do you thin and parcel lockers</li> </ol>	nk carrier route delivery service to cluster box units with individually locked mail comp- would compare with present service?
Better 🗌	Just as Good ☐ No Opinion ☐ Worse 🔀
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these services? Shopping Personal needs Banking Employment Social needs	Doctor-Lenox Ia
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these services? Shopping Personal needs Banking Employment Social needs Do you currently us If yes, would you c	Boctor - Lenox Ta.



JOE C BRAMMER PO BOX 107 SHARPSBURG, IA 50862

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Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



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Do you pass anoti personal needs?	her Post Office during business hours w	hile traveling to or from work, or sho	opping, or for
If yes, which office	s: Levoy		<del></del>
If you now receive you currently recei	carrier delivery, there will be no chang- ive Post Office box service or general d	e to your delivery service - proceed elivery service, complete this section	to question 4. I
How do you this     and parcel lockers	nk carrier route delivery service to clust would compare with present service?	er box units with individually locked	mail compartm
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Social needs	TV Sharpelyin	ď	
	a local businesses in the sessessialty?	T	
Do you currently us	e local businesses in the community?		
721 200	Yes 🖳	No 🗆	
If yes, would you co	ontinue to use them if the Post Office is	discontinued?	
2	Yes 🖳	No 🗆	
ne: Ticha	rd & Linda NE	1500	
ress: 2443	3 175th St.	Sharpshurg, I	a
		1	-

We live I (one) nile from Sharpsburg where We now pectup our mail, get stomps etc. If you close our fost office, we would have to Orine 11 miles to Lengy or 11 miles to Bedford or approximately 8 miles to Gracity to mail packages dud de our fost office business in general. We are both retired and with the freie of ggs now which seems to Keep going up, we won't be able to drive for these services. My husband a d I are buty that we were able to retire Early, but I would say we are not the norm in rural Jawa. What are the falts in their 70,5, 80's, or 90's supposed to do? Many don't have formely close to help them! are me going to all be farced to do our luseness on line and therefor atally eleminating the postal service? I would say shutting down the rural post offices would be like Cutting off your nace to spete your face! The states do not revolve aroung lities! There are mony, money speake in the hurs a area.

the to depend on the partal service! Please, please don't sheet down the Sharpshurg past office!

> Luda Delwa 3443 175# 5t. Sharpelung, Ia 50862



RICHARD & LINDA NELSON 2443 175TH STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office, Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be
  available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not
  require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer
  convenience.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will
  accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On
  the following delivery day the carrier will provide change or a bill for the amount over the estimate.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

Jean Sumpar

PO Bax 9998



RICHARD & LINDA NELSON 2443 175TH STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

• You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



RICHARD & LINDA NELSON 2443 175TH STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

 You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



	llowing:		Nathan	**	Vanleh:	Monthly	Nev	or
Po	ostal Services	L	Daily	V	Veekly	2.000		31
a.	Buying stamps					1		
b.	Mailing letters				<b>PAT</b>			
C.	Mailing parcels					M		
d.	Picking up Post Office box mail		×					
e.	Picking up general delivery mail						M	
f.	Buying money orders							Sometimes
g.	Obtaining special services, includir Certified mail, Registered mail, Ins	ng	a il					
	Delivery Confirmation, or Signature Confirmation		ып, П					semetimes
h.	Sending Express Mail						M	
i.	Buying stamp-collecting material						×	
Ot	her postal services:							
a.	Entering permit mailings	Yes		No	×			
b.	Resetting/using postage meter	Yes		No	M			
No	onpostal Services							
a.	Picking up government forms (such as tax forms)	Yes		No	K			
b.	Using for school bus stop	Yes		No	×			
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	Ø			
lf y	ves, please explain:							
d.	Using public bulletin board	Yes	×	No				
Θ.	Other	Yes		No				
Ifv	res, please explain:							



personal needs?				
		Yes	1	lo 🏿
If yes, which office	s:			
			e no change to your deliv or general delivery service	ery service - proceed to question 4. a, complete this section.
<ul> <li>a. How do you thin and parcel lockers</li> </ul>				ith individually locked mail comparts
Better 🗌	Just as Go	od 🗌	No Opinion	Worse 🗹
Connen	iout. J.	ldrely	+ it would arthritis and	locks are hard
to man	aga.	4		
	V	delivery serv	rice to a rural mailbox nea	ar your home would compare with yo
Better 🗌	Just as God	od 🗌	No Opinion	Worse
Blanco cominin:	/	Das 0		1 . 11. 1
riease expiain. 👟	J.a.m. 2	arrey	746 15600	d not be convenien
For which of the fol	# 10 G			
For which of the fol hese services?	llowing do you l	eave your co	ommunity? (Check all the	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping	llowing do you l	eave your co	ommunity? (Check all the	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping Personal needs	llowing do you l	eave your co	ommunity? (Check all the	
For which of the fol hese services? Shopping Personal needs Banking	llowing do you l	eave your co	ommunity? (Check all the	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping Personal needs Banking Employment	llowing do you l	eave your co	ommunity? (Check all the	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping Personal needs Banking Employment Social needs	llowing do you l	eave your co	ommunity? (Check all tha	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping Personal needs Banking Employment Social needs	llowing do you I	eave your co	ommunity? (Check all that	it apply.) Where do you go to obtain
For which of the fol hese services? Shopping Personal needs Banking Employment Social needs Oo you currently us	llowing do you I	eave your co	orming 7a - Alemmunity?	entest-Lenox Ia
For which of the fol hese services? Shopping Personal needs Banking Employment Social needs	llowing do you I	ses in the co	mmunity? (Check all that	entert Lenox Ia
For which of the followes services? Shopping Personal needs Banking Employment Social needs To you currently use	llowing do you I	eave your co	mmunity? (Check all that	entest-Lenox Ia
For which of the following Shopping Personal needs Sanking Smployment Social needs to you currently use yes, would you co	e local busines	ses in the co	mmunity? (Check all that	entert Lenox Ia

- We there are plans being made to build a lake about 4 miles north and own town is in a good should becation for that and its should also be good for the port office.
- 6 It is 11 miles to P.O. in denot
  It is 9 miles to P.O. in Clearfild
  It is 9 miles to P.O. in Bedford
  It is 12 + miles to P.O. in Bedford
- Q thylei A. Breach 109 S. Randolph II POBOX77 5harpsburg, 2a. 50862

- I How does a person work of 10 hours days, 6 days a week mail a large package, that will not fit is their mail boy?
- @ What ose they saving by closing
- 3 When a town loves their post office the other business are soon lost also,



PHYLLIS A BREACH PO BOX 77 SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs, To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



1. Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Monthly Never Weekly Postal Services Daily X a. Buying stamps K b. Mailing letters 7 c. Mailing parcels 囟 d. Picking up Post Office box mail e. Picking up general delivery mail 図 Ø f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Ø. Confirmation × П Sending Express Mail i. Buying stamp-collecting 8 material Other postal services: × Entering permit mailings Yes No 凶 No Resetting/using postage meter Yes Nonpostal Services a. Picking up government X No Yes forms (such as tax forms) X Yes b. Using for school bus stop c. Assisting senior citizens, persons with disabilities, etc. No 🖾 Yes If yes, please explain: \_\_\_ No 🗵 d. Using public bulletin board Yes Yes No 🗵 e. Other If yes, please explain: \_\_\_\_\_



	Yes □ No 🔀
yes, which offic	ces:
you now receive ou currently rece	re carrier delivery, there will be no change to your delivery service - proceed to question 4. If eive Post Office box service or general delivery service, complete this section.
How do you th d parcel locker	hink carrier route delivery service to cluster box units with individually locked mail compartmer rs would compare with present service?
etter 🗌	Just as Good ☐ No Opinion ☐ Worse ☑
ease explain:	I'M A CROP INSURANCE FIELD SUPERUISAR,
CAN B	BET MY CLAIMS EARLY AM AT THE P.O. BOX ,
T WOL	ULD BE NEAR NOON OTHERWISE.
How do you th esent service?	hink carrier route delivery service to a rural mailbox near your home would compare with your
etter 🗌	Just as Good ☐ No Opinion ☐ Worse ☑
TO MY	I NEED MY CLAIMS EARLY TO MAP & GET HOTUSTIERS, IF I CAN'T GET MY CLAIMS
1LL NO	OON MY ADJUSTERS PROBABLY WONT BET
TAILTED or which of the fo ese services?	following do you leave your community? (Check all that apply.) Where do you go to obtain
nopping	K LEMOX
	B LENOX + CRESTON
ersonal needs	B LENOX + CRESTON
ersonal needs anking	A LENOX + CRESTON
nopping ersonal needs anking nployment ocial needs	B LENOX + CRESTON
ersonal needs anking apployment ocial needs	LENOX + CRESTON  LENOX + CRESTON  LENOX  TWOOK FROM HOME TUST 24 NILESFOR
ersonal needs anking apployment ocial needs	LENOX + CRESTON  LENOX  LENOX  TOST 24 NILESFA  use local businesses in the community?
ersonal needs anking apployment ocial needs o you currently t	□ LENOX + CRESTON  LENOX  □ M I WORK FROM HOME TUST 24 NILESFOR  □ use local businesses in the community?  Yes □ No □
ersonal needs anking apployment ocial needs o you currently t	LENOX + CRESTON  LENOX  LENOX  TOGER FROM HOME TOGE 24 NILESFOR  use local businesses in the community?  Yes A No   continue to use them if the Post Office is discontinued?
ersonal needs enking enployment ecial needs eyou currently u	LENOX + CRESTON  LENOX  LENOX  TOST 24 NILESFA  use local businesses in the community?  Yes  No   continue to use them if the Post Office is discontinued?  Yes  No  No  No  No  No  No  No  No  No  No
ersonal needs enking enployment ecial needs eyou currently u	LENOX + CRESTON  LENOX  LENOX  TOGER FROM HOME TOGE 24 NILESFOR  use local businesses in the community?  Yes A No   continue to use them if the Post Office is discontinued?



W FRED SCOTT 2774 170TH STREET SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is

In response to your letter:

 You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



Po	stal Services	Daily	Weekly	Monthly	Ne
	Buying stamps			A	
	Mailing letters	<b>₽</b>			
	Mailing parcels			B	, [
d.	Picking up Post Office box mail				1
е.	Picking up general delivery mail			A	
f.	Buying money orders			1	
g.	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured mail,			
h.	Sending Express Mail			A	
i.	Buying stamp-collecting material				2
Ot	her postal services:				
a.	Entering permit mailings	Yes 🗌	No di		
b.	Resetting/using postage meter	Yes 🗆	No TO		
No	onpostal Services				
a.	Picking up government forms (such as tax forms)	Yes 🖸	No 🗆		
b.	Using for school bus stop	Yes 🗆	No M		
	Assisting senior citizens, persons with disabilities, etc.	Yes 🛱	No 🗆	A ST.	0.020
	res, please explain: <u>tarin</u> noncy orders. So	hael &	a up to a	or premier	ev
d.	Using public bulletin board	Yes 🗆	No \Q		
e.	Other	Yes 🗌	No A		



	Do you pass anothe	r Post Office during busine	ess hours while	traveling	g to or from work, or shopping, or for
	personal needs?	Yes 🗌			No 🌄
	If yes, which offices:				
	you currently receive	e Post Office box service o	e no change to or general delive	your del ry servi	livery service - proceed to question 4. ce, complete this section.
	<ul> <li>a. How do you think and parcel lockers v</li> </ul>	c carrier route delivery sen vould compare with preser	vice to cluster bo nt service?	ox units	with individually locked mail compartn
	Better 🗌		No Opinion		Worse
	b. How do you think present service?	k carrier route delivery sen	vice to a rural m	ailbox n	ear your home would compare with yo
	Better	Just as Good	No Opinion		Worse
	Please explain:				
	For which of the follothese services?	Λ .	Λ		that apply.) Where do you go to obtain
	Shopping	De Creston.	0		
	Personal needs	A Chasper	0	1	
	Banking	Denoy a	(restor)	do	ile
	Employment		- 0		
	Social needs	o Craity	Lenoy,	4 (	roston, Dona
	Do you currently us	e local businesses in the c	community?		
		Yes			No 🗆
	If yes, would you co	ntinue to use them if the F	ost Office is dis	continu	ed?
an	ne: Emma	Mc Cloud			No 🗆
	(please p	rint your name)	Ghan	Mr.	DE Moure GORD
ld	ress: 10% (00	Ill due out	× , UNCU	3: (.	Ja , would word
le	phone number: _U	41-304-8404	Date: 0	21111	



EMMA MCCLOUD 108 COUNTY RD N52 SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs, To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

Sumar

PO Box 9998



Po	stal Services	D	aily	W	eekly	Month	ly	Nev
	Buying stamps							×
	Mailing letters							×
	Mailing parcels							'IX
d.	Picking up Post Office box mail							X
е.	Picking up general delivery mail							Ž
f.	Buying money orders						ĺ	X
g.	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured ma	nil,			Q	1	
h.	Sending Express Mail							×
i.	Buying stamp-collecting material						l	×
Ot	her postal services:							
a.	Entering permit mailings	Yes		No	A			
b.	Resetting/using postage meter	Yes		No	X			
No	onpostal Services							
a.	Picking up government forms (such as tax forms)	Yes		No	M			
b.	Using for school bus stop	Yes		No	M			
c.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	A			
lf :	yes, please explain:							
d.	Using public bulletin board	Yes		No	Ø			
	Other	Yes	П	No	Ø			



2.	Do you pass anoth	er Post Office during busin	ess hours while traveling	g to or from work, or shopping, or for	
	personal needs?	Yes X		No 🗆	
	If yes, which offices	I Work in I	Bedford but	tor the working	
	people, no	ours of F.U. a	tion time to	do anuthing at P.C	).
3.	you carrendy recon				
	a. How do you thin and parcel lockers	ik carrier route delivery ser would compare with prese	vice to cluster box units nt service?	with individually locked mail compartme	ents
	Better	Just as Good	No Opinion	Worse	
	Please explain:				
	b. How do you thir present service?	k carrier route delivery ser	vice to a rural mailbox n	ear your home would compare with you	Г
	Better	Just as Good	No Opinion 🗌	Worse	
	Please explain:				
	-				
4.	For which of the for these services?	llowing do you leave your o	community? (Check all	that apply.) Where do you go to obtain	
	Shopping	×			
	Personal needs	<b>X</b>			
	Banking				
	Employment	<b>1</b>			
	Social needs	×			
5.	Do you currently us	se local businesses in the	community?		
		Yes 🗆		No ₹	
	If yes, would you o	ontinue to use them if the I	Post Office is discontinu	ed?	
		Yes 🗆		No 🗆	
Na	me: Shar	on Dalton print your name)			
	(please)	orint your name) 160 <sup>±1</sup> 5±,5h	seashes	TA	
Tel	ephone number: @	41-349-8540	Date: 2-5/-7		

Please add any additional comments on a separate piece of paper and attach it to this form.

Thank you for taking the time to complete this questionnaire. See #2 above. This is a problem!



SHARON DALTON 2155 160TH STREET SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is

In response to your letter.

 You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susniar Manager, Post Office Operations

PO Box 9998

Jean Susnja



Please check the appropriate box to indicate whether you use the Sharpsburg Post Office for each of the following: Never Monthly Weekly Daily Postal Services a. Buying stamps b. Mailing letters c. Mailing parcels d. Picking up Post Office box mail e. Picking up general delivery mail f. Buying money orders g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation h. Sending Express Mail i. Buying stamp-collecting material Other postal services: Yes Entering permit mailings Resetting/using postage meter Yes Nonpostal Services a. Picking up government Yes forms (such as tax forms) Yes b. Using for school bus stop c. Assisting senior citizens, persons with disabilities, etc. Yes If yes, please explain: d. Using public bulletin board Yes e. Other If yes, please explain:



2.	Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?  Yes	
ر 3.	If yes, which offices: Act driving any more out of My We fust to set mail. Sharpsburg TS Maghe If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.	100
	a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?	
	Better ☐ Just as Good ☐ No Opinion ☐ Worse ☐	
	Du road we get NO Carrier Service	
	b. How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?	
	Better ☐ Just as Good ☐ No Opinion ☐ Worse	
4	Please explain: I'm already getting the Short from on gruys . So if you Close Short bug A	2
4.	For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?	
	shopping in Shop wal mark after Work midn	Ž
	Personal needs	
	Banking -	
	Employment & Creston - work 2nd Shift	
	Social needs Crestion	
5.	Do you currently use local businesses in the community?	
	Yes No 🗆	
	f yes, would you continue to use them if the Post Office is discontinued?	
Nam	* Kathy Myers	
Add	Box 53 2239 175th St Sharps burg DA	
	hone number: 64/-4/4-466/ Date: 4-1/-1/	



KATHY MYERS PO BOX 53 SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



<ul> <li>Please check the appropriate box to following:</li> </ul>	indicate	whethe	er you use	the Sh	arpsbur	g Post Offi	ce for ea	ch of the
Postal Services		Daily		Weekly		Monthl	y	Neve
a. Buying stamps	5550					X	-	
b. Mailing letters				X				
c. Mailing parcels								M
d. Picking up Post Office box mail		Ħ						
e. Picking up general delivery mail								M
f. Buying money orders								X
<li>G. Obtaining special services, include Certified mail, Registered mail, In Delivery Confirmation, or Signature</li>	sured m	ail,						
Confirmation						M		
h. Sending Express Mail								M
<ul> <li>Buying stamp-collecting material</li> </ul>								A
Other postal services:								
a. Entering permit mailings	Yes		No	×				
b. Resetting/using postage meter	Yes		No	17/2				
Nonpostal Services								
Picking up government forms (such as tax forms)	Yes		No	Ø				
b. Using for school bus stop	Yes		No	M				
<ul> <li>Assisting senior citizens, persons with disabilities, etc.</li> </ul>	Yes		No	4				
If yes, please explain:								100
d. Using public bulletin board	Yes	本	No					
e. Other	Yes		No		_			
Departments 7	ndr		nati	DN	for	the	Fire	e



personal needs?		ness nours write traveling	to or from work, or shopping, or for
	Yes		No 🗵
If yes, which office	s:		
you currently recei	ve Post Office box service	or general delivery service	
<ul> <li>a. How do you thir and parcel lockers</li> </ul>	nk carrier route delivery se would compare with prese	rvice to cluster box units v ent service?	vith individually locked mail compart
Better 🗌	Just as Good 🗹	No Opinion 🔲	Worse
Please explain:		14	
o. How do you thin	ık carrier route delivery ser	vice to a rural mailbox ne	ar your home would compare with y
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or which of the foll hese services?			at apply.) Where do you go to obtain
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mployment	& Lenox		
Social needs	0		
o you currently use	e local businesses in the c	ommunity?	
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yes, would you co	ntinue to use them if the P	ost Office is discontinued	?
_	Yes 🗹	N	o 🗆
Rache (please pr	I LuA int your name)		2 2000 
ss: 509 Fre	nt St Sha	urpsburg I	A 50862
hone number	2/671-3429	Date: 3/30/2	110



RACHEL LUFT 509 FRONT STREET SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a
  slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which
  are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the
  security of individually locked mail compartments.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



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al services:						
permit mailings	Yes		No	×		
g/using postage meter	Yes		No			
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up government uch as tax forms)	Yes		No	B		
school bus stop	Yes		No	区		
senior citizens, with disabilities, etc.	Yes		No	≽a		
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	Yes	No 🗵	
If yes, which office	98:		
you currently rece How do you thi	ive Post Office box service or genera	inge to your delivery service - proceed al delivery service, complete this sectio uster box units with individually locked	n.
Better 🗆		Opinion ☐ Worse ☑	
Please explain: _	you can't be	y stemps er n	nail
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or which of the fol sese services?	lowing do you leave your community	/? (Check all that apply.) Where do yo	ou go to obtai
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ocial needs			
o you currently us	e local businesses in the community	?	
	Yes 🔯	No 🗆	
yes, would you co	ntinue to use them if the Post Office		
	Yes 🗹	No 🗆	
Elaini (please pi	Balinger Intyourname)	W460 <del>10</del> 0	



ELAINE BOLINGER PO BOX 81 SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will
  accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On
  the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the
  carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms
  are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

 You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely.



ltera Nbr. 22 Page Nbr. 32

Jean Susnjar Manager, Post Office Operations PO Box 9998 Cedar Rapids, Iowa, 52406-9998



	Please check the appropriate box to ollowing:	indicate	wheth	ner you use	the Sha	rpsburg Post Office for	each of the	
P	Postal Services		Daily	1	Weekly	Monthly	Neve	r
а	. Buying stamps					×		
b	. Mailing letters		×					bont mail any
C	. Mailing parcels						□ *	don't mail any but we ald use but then when
d	. Picking up Post Office box mail		×					
е	. Picking up general delivery mail							DON'T DO
f.	Buying money orders							Douglas
g	Obtaining special services, includi Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured m	ail, Y <sup>c</sup>	sany t	me.	I have need	. of the	em no regula
h.	Sending Express Mail							Don'too
i.	Buying stamp-collecting material							DontDo
0	ther postal services:							
a.	Entering permit mailings	Yes		No	$\boxtimes$			
b.	Resetting/using postage meter	Yes		No				
N	onpostal Services							
a.	Picking up government forms (such as tax forms)	Yes		No	×			
b.	Using for school bus stop	Yes		No	Ø			
c.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	K			
lf y	yes, please explain:							
d.	Using public bulletin board	Yes	M	No				
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DENNIS & CAROL BROWN PO BOX 54 SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments
- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a
  slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which
  are locked and does not accept keys for this purpose.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



	Please check the appropriate box t following:	to Indicate	whethe	r you use	the Sharps	burg Post Office for ea	ach of the
	Postal Services		Daily -	i	Weekly	Monthly	Never
	a. Buying stamps				×		
	b. Mailing letters		×				
	c. Mailing parcels					1973	
	d. Picking up Post Office box mail					25	
10	e. Picking up general delivery mail		×				
	f. Buying money orders					W	
	<li>G. Obtaining special services, inclu Certified mail, Registered mail, I Delivery Confirmation, or Signat Confirmation</li>	nsured m	ail,		П	DQ.	_
20							
	h. Sending Express Mail					160	
	<ul> <li>Buying stamp-collecting material</li> </ul>					M	
(	Other postal services:						
	a. Entering permit mailings	Yes		No	M		
t	b. Resetting/using postage meter	Yes		No	×		
1	Nonpostal Services						
8	<ul> <li>Picking up government forms (such as tax forms)</li> </ul>	Yes	M	No			
b	o. Using for school bus stop	Yes		No	×		
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	Yes		No 🗟
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	nk carrier route delivery se would compare with pres		with individually locked mail compartme
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Please explain: _			
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JANICE BLANCHARD PO BOX 74 SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.
- The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.
- You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available
  at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by
  contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board, There
  is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose, agency.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



	ollowing:						
F	ostal Services		Daily	,	Veekly	Monthly	Never
8	. Buying stamps				M		
b	. Mailing letters				M		
c	Mailing parcels					×	
d	Picking up Post Office box mail						
е	Picking up general delivery mail					×	
f.	Buying money orders					M	
g	Obtaining special services, includi Certified mail, Registered mail, Ins Delivery Confirmation, or Signatur Confirmation	sured m				por .	
						×	
h.	Sending Express Mail		П			<b>X</b>	
i.	Buying stamp-collecting material						×
0	ther postal services:						
a.	Entering permit mailings	Yes		No	$\boxtimes$		
b.	Resetting/using postage meter	Yes		No	$\bowtie$		2,0%
N	onpostal Services						
a.	Picking up government forms (such as tax forms)	Yes	$\boxtimes$	No			
b.	Using for school bus stop	Yes		No	$\boxtimes$		
G.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	$\boxtimes$		
lf y	ves, please explain:	form?	each	YEAR		TAX FORMS	
d.	Using public bulletin board	Yes	$\boxtimes$	No			
e.	Other	Yes		No	図		



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For which of the follo	
For which of the foll	
	owing do you leave your community? (Check all that apply.) Where do you go to obtain
these services?	^
Shopping	of Sharpstourg, Lamos, Greston, Bedford
Personal needs	& Sharpsburg, Lunge, Creston
Banking	M LENOX .
Employment	✓ Sharpsburg + Lenox (two churches)
Social needs	D Sharpsburg, Langx, OMAHA, Das Maries, Creston
Do you currently use	e local businesses in the community?
Do you continue as	
	Yes ☑ No □
If yes, would you co	ntinue to use them if the Post Office is discontinued?
- 1	Yes ☑ No □
ie: Rev. TimoTh	15. Maxa - Sharpsburg Freshofterian Church + Lenge UP (Int your name) 1. Michigan St. Lenge, FA also 103 East St. (8.0. Bg. 67) 5
(please pr	Int your name)



SHARPSBURG PRESBYTERIAN CHURCH PO BOX 67 SHARPSBURG, IA 50862

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available
  at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by
  contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board.
  There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will
  accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On
  the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service
  at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If
  you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn,
  and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



	lease check the appropriate box to bollowing:	indicate	whether	you use	the Sharpsl	ourg Post Office for	each of the
P	ostal Services	- 1	Daily	ì	Neekly	Monthly	Neve
а	. Buying stamps					A	
b	. Mailing letters				D		
C	Mailing parcels					X	
d	. Picking up Post Office box mail					X	
е	Picking up general delivery mail						X
f.	Buying money orders						為
g	Obtaining special services, includi Certified mail, Registered mail, Ins Delivery Confirmation, or Signature Confirmation	ured m	ail,			X.	
h.	Sending Express Mail					X	
i.	Buying stamp-collecting material						K
0	ther postal services:						
a.	Entering permit mailings	Yes		No	K		
b.	Resetting/using postage meter	Yes		No	Ø		
N	onpostal Services						
a.	Picking up government forms (such as tax forms)	Yes		No	K		
b.	Using for school bus stop	Yes		No	X		
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No	×		
lf :	yes, please explain:						
d.	Using public bulletin board	Yes		No	ă R		
e.	Other	Yes		No	M		
Ify	ves, please explain:				88		



	Yes		No Z	
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etter	Just as Good	No Opinion 🗌	Worse	
lease explain:		to the second se		
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etter 🗌	Just as Good	No Opinion 🔲	Worse	
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HOLLY BOOTH 2582 170TH SHARPSBURG, IA 50862

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service
  concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report
  of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound
  their horn when they arrive, in order to transact financial business.
- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be
  available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not
  require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer
  convenience.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998



## Postal Customer Questionnaire

	lease check the appropriate box to i illowing:	ndicate	wnetner	you use	tne snarp	sourg Po	ost Office for	each of th	18
P	ostal Services		aily	٧	Veekly	0	Monthly	Ne	ver
a	Buying stamps								]
b	Mailing letters								]
C	Mailing parcels								]
d	Picking up Post Office box mail								]
0	Picking up general delivery mail								]
f.	Buying money orders						P		]
g	Obtaining special services, includir Certified mail, Registered mail, Ins Delivery Confirmation, or Signature	ured ma	úl,						
	Confirmation	,							
h.	Sending Express Mail								] Some Time
i.	Buying stamp-collecting material								Some Time   Sometimes
0	ther postal services:								
a.	Entering permit mailings	Yes		No					
b.	Resetting/using postage meter	Yes		No					
No	onpostal Services								
a.	Picking up government forms (such as tax forms)	Yes		No					
b.	Using for school bus stop	Yes		No					
C.	Assisting senior citizens, persons with disabilities, etc.	Yes		No					
lf y	res, please explain: Helping		22 on	Wit	h bac	d ey	e Sighi	<u> </u>	
d.	Using public bulletin board	Yes		No					
	Other	Yes		No					
If y	es, please explain: To han. Community fund The Community	po	sters	for	Chur	ch a	nd		
	Community fund	rays	ers	ano	othe	v cv	ents in		
_	ine community	1 (	2/10	for	Sale	Dems	-		



2.	Do you pass anoth personal needs?	er Post Office during business hours v	while traveling to or from work,	or shopping, or for					
	If yes, which office	3'							
3.	If you now receive you currently receiv	carrier delivery, there will be no chang re Post Office box service or general of	e to your delivery service - pro lelivery service, complete this	ceed to question 4. If section.					
		a. How do you think carrier route delivery service to cluster box units with individually locked mail compartments and parcel lockers would compare with present service?							
			nion 🗌 Worse 🛭						
	Please explain: 7	no personal Contact	and unable To	have					
	b. How do you thin present service?	k carrier route delivery service to a rur	al mailbox near your home wo	uld compare with your					
	Better	Just as Good 🗌 No Opin	nion ☐ Worse ☑	7					
	Please explain:	gain no personal C	ontact and unabl	e to have					
	Guestions Carrier =	Changered. you would belivers . Their delivers	ld not be at ho very times are d	me when Eferent because of West					
	For which of the foll these services?	owing do you leave your community?	(Crieck all that apply.) Where	do you go to obtain					
	Shopping	Creston Lenon, Sha	rpsburg						
	Personal needs		,						
	Banking	Creston Lenos, Sha  Creston, and by ma	ril						
	Employment	Sharpsburg							
	Social needs								
	Do you currently use	e local businesses in the community?							
		Yes E	No 🗆						
	If yes, would you co	ntinue to use them if the Post Office is	discontinued?						
		Yes I To remain	reable No□						
ım	ne: LINDA	I. SPRING nt your name)	open						
			d ,						
di	ress: 106 S. R	andolph St, PaBox 46,	Sharpsburg IA 50	1862					
e	phone number: 64	1-344-1366 Date: .3	-29-11						

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



03/23/2011

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1993. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17.30 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the LENOX PO, located 7.0 miles away. Hours of service at this office are Q8:00-16:30, Monday through Friday, and closed on Saturday. Post Office box service is available at this location at increased fees.

In addition retail services are also available at the GRAVITY PO, located 6.0 miles away. Hours of service at this office are 07:45-16:15 Monday through Friday, and 08:15-09:45 on Saturday.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6:30 to 7:30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

JEAN SUSNJAR

Jean Sumper

Manager, Post Office Operations

PO Box 9998

Cedar Rapids, Iowa, 52406-9998

Questionnaire and return envelope Summary of Post Office Change Regulations,

Carrier delivery information CBU information sheet (when appropriate)

Lenox P.O. is 10 miles from Sharpsburg They are closed 11:00 - 1:00

GRAVITY P.O. is 9 miles from Sharpsburg They are closed 11:30 - 12:30



## POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

How can working Deople do this?

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and purchasing stamps by Mail had to be brought To The p.o. in person.

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

## PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

What carrier wants To pay your Bills?

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



05/05/2011

LINDA SPRING PO BOX 46 SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service
  at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If
  you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn,
  and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.
- You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special
  assistance will be provided as needed.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998

Cedar Rapids, Iowa, 52406-9998



## Postal Customer Questionnaire

<ul> <li>Please check the appropriate box to following:</li> </ul>	indicate	e whethe	er you us	e the Sharps	sburg Post Office for eac	h of the
Postal Services		Daily		Weekly	Monthly	Neve
a. Buying stamps				X		
b. Mailing letters		×				
c. Mailing parcels						
d. Picking up Post Office box mail						
e. Picking up general delivery mail						K
f. Buying money orders						
<ul> <li>G. Obtaining special services, included Certified mail, Registered mail, In Delivery Confirmation, or Signature Confirmation</li> </ul>	sured m	ail,		E		
h. Sending Express Mail						
Buying stamp-collecting material					⊠ ⊠	
Other postal services:						
a. Entering permit mailings	Yes		No			
b. Resetting/using postage meter	Yes		No	×		
Nonpostal Services						
<ul> <li>Picking up government forms (such as tax forms)</li> </ul>	Yes		No			
b. Using for school bus stop	Yes		No			
<ul> <li>Assisting senior citizens, persons with disabilities, etc.</li> </ul>	Yes	囟	No			
If yes, please explain: _ 以足 ひる	NOT	HA	VE 1	IANDIC.	AP RAMP	
IT WAS MEASURED	FOF	R BU	TA	EUER	ACTED ON.	_
d. Using public bulletin board	Yes	囡	No			
e. Other	Yes		No			
of the FREE FUNGO	NS F	ST (	CHUR	CH FUI	DCTIONS AND	



	Yes		4	lo ,🖾	
If yes, which office	BS:				
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Better	Just as Good			Worse 🔀	
				50266.	
b. How do you thi present service? Better	nk carrier route deliver			- Dente (1900 - 1900 -	ld compare with you
Please explain:	WITH THE G	Crakeau -	THE WOLL	1 1-10 1	1011
	NOT BESAF				
For which of the fo	NOT BESAF	rour community	? (Check all that	apply.) Where o	do you go to obtain
For which of the fo	NOT BESAF  Howing do you leave y $\square$ $\square$ $REST$	OUT COMMUNITY	? (Check all that	t apply.) Where o	do you go to obtain
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Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/05/2011

DEAN & FLOSSIE BREACH PO BOX 17 SHARPSBURG, IA 50862

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Sharpsburg Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a
  slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which
  are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the
  security of individually locked mail compartments.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special
  challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not
  have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer
  needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.
- You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available
  at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by
  contacting your local government agency.
- You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

If it is determined that a discontinuance of the Sharpsburg Post Office should be pursued, a formal proposal will be posted in the Lenox Post Office, Gravity Post Office and Sharpsburg Post Office at a later date. If you have additional questions or comments, please feel free to contact Karen Lenane at (319) 399-2902.

Sincerely,

Jean Susnjar

Manager, Post Office Operations

PO Box 9998

Cedar Rapids, Iowa, 52406-9998

### Postal Service Customer Questionaire Analysis

Questionnaires were distributed to all delivery customers of the SHARPSBURG Post Office on 03/23/2011, Additionally, during the survey period, questionnaires were available at the SHARPSBURG Post Office to walk-in retail customers.

#### 1. **Number of Questionaires**

Total questionnaires distributed	69
Favorable to proposal	1
Unfavorable to proposal	17
Expressing no opinon	17
Total questionnaires received	35

#### Postal Concerns

The following postal concerns were expressed

Concern (Favorable):

No Concern

Response:

Concern (No Opinion):
 Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenex Post Office. Government forms normally provided by the post office will be available at the Lenex Post Office or by contacting your local government agency.

# 3. Concern (No Opinion):

Customers were concerned about senior citizens

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, oustomers may contact the Lenox postmaster for more information.

Concern (No Opinion):
 Customers were concerned about senior citizens

### Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs, Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

## 5. Concern (No Opinion):

Customers were concerned about the limited hours of operation at the post office

You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately,

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fas. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mallbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the meilbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

# Concern (No Opinion): No Concern

Concern (UnFavorable):

Customer expressed a concern about irregular hours that the rural route serves the community

You expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lencx or Gravity Post Office.

## B. Concern (UnFavorable):

Customer expressed a concern about leaving money in the mailbox

You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vanidalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their hom when they arrive, in order to transact financial business.

### Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

Concern (UnFavorable):
 Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

#### Response

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

Concern (UnFavorable):
 Customer expressed a concern that the Postal Service should switch to 5 day delivery.

The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address. the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.

#### Concern (UnFavorable):

12. Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

### Response:

You expressed a concern about those customers with dissbillities or senior officers who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

### Concern (UnFavorable):

13. Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

### Response:

You expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.

14. Concern (UnFavorable): Customers said they would miss the special attention and assistance provided by the personnel at the

### Response:

Counteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier, Special assistance will be provided as needed.

15. Concern (UnFavorable): Customers said they would miss the special attention and assistance provided by the personnel at the

Courteous and helpful service will be provided by personnel at the Lanox Post Office and from the carrier. Special assistance will be provided as needed.

### Concern (UnFavorable):

Concern (uthr avoidance).
 Customers were concerned about later delivery of mail

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route. we must belance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

### Concern (UnFavorable):

#### Customers were concerned about later delivery of mail

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services - such as post office box service from either Lenox or Gravity to provide access to your mail earlier and throughout the day.

18. Concern (UnFavorable): Customers were concerned about mail security

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes. which are locked and does not accept keys for this purpose.

Concern (UnFavorable): Customers were concerned about mail security

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.

Concern (UnFavorable):
 Customers were concerned about obtaining services from the carrier

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain

#### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R. Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free). or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the oustomer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed manay arder is mailed to its destination. If customers prefer, the completed maney orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

21. Concern (UnFavorable): Customers were concerned about senior citizens

### Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior officens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

22. Concern (UnFavorable): Customers were concerned about senior citizens

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

23. Concern (UnFavorable): Customers were concerned about senior citizens

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face: special challenges because the carrier can provide delivery and retail services to roadside maliboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for harriship delivery, customers may contact the Lenox postmaster for more information.

### Concern (UnFavorable):

24. Customers were concerned about senior citizens

Response

special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information

Concern (UnFavorable):
 Customers were concerned about the mailboxes being damaged by snowplows

You expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging. horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments.

# Concern (UnFavorable): No Concern

Response

Concern (UnFavorable): You expressed a concern that they requested and were denied rural delivery service

You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

28. Concern (UnFavorable): You were concerned about having to travel to another post office for service

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

### Nonpostal Concerns

The following nonpostal concerns were expressed

### Concern (No Opinion):

Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

### Concern (No Opinion):

Concern (No Operatory).
 Customer expressed a concern about nonpostal services.

### Response:

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

### Concern (No Opinion):

Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

### Concern (No Opinion):

Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post. Office or by contacting your local government agency.

### Concern (No Opinion):

Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a builetin board of the Lenox or Gravity Post Office that can be utilized for this purpose, agency,

### Concern (No Opinion):

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenex or Gravity Post Office that can be utilized for this purpose.

Concern (UnFavorable):
 Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

### Concern (UnFavorable):

Customer expressed a concern about nonpostal services

You expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Once or by considing your local government agency.

Concern (UnFavorable):
 Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

## **Community Meeting Roster**

		Date:	04/27/2011
Area 4		Time	6:30
Lisa Carver PO Review Investigator			
41	Place:	Sharpsburg City Hall/Community Bu	uilding
	s): Area 4 	Area 4	

This document may become a part of the official record that will be available for public viewing.

## Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Jun n	508 Front	5086 Z	641-349-8481
Ofesa Johns	70Box 223	50801	641-314-5439
ndy Edwards	PO.Bx 127	50848	712-537-2434
Jamie Blanchard	80 BOX74	50865	eH-3HJ-8HJ
Carole Brew	-	50846	
Linde Spring	1065-Rondolph	50862	641-344-1360
Romasual	v	50851	
Dean W. Bread	P.O. Box 17	50862-0011	641-349-8460
Paul Chandler	1761 Rockwood aug	50842	641-349-8477
Hore Elickson	206 S. St	50833	712-542-7862
So Seemen	506 S. St	50833	412-621-8010
Cindy Paul	2629 150th St	50862	641- 349- 8406
Day Paul	2629 150th St	50862	641-349-8406
Phyllis & Breach	Po Box 77 109 S. Randolph St	50862	641-344-2012
Robert Booth &	102 East St.	50862	641-349-8565
Evelyn Booth	102 East St.	50862	641-349-8565
Flassie Busch	P.O. Bax 17	50862-0017	641-349-8460
Jue C. Brann	PO. BOX 107	50862	641-344-2318
Bach Sul	POPOV 134	508/02	712-621-3479

# Names of Customers Present:

Name	Mailing Address (optional)	ZIP Code	Phone Number
Clainer Bolinger	PO BX 81	50862	
Carol Brown	P6 Box 54	5086:	641-349-857
Paul E Marple	311 MAIN	5086Z	7/2542748
Holly Booth	2582 -170th		641-349-850
Jolling Colo	POX 134	50862	641202360
Sinna Trund	110 ELAKEST	50862	64/34985
21)	ak. 1422 Tenn Hoe.	The second second	41262157
Joan Bolding.	2289 1604 8.	4-1	641-347-859
Doed Mary	409 Front St	50862	641-349-8441
Mitchell Bond	409 Main ST	50862	712-621-4774
List Bond	409 Main St	100	712.621.4775
Susan Bendik	100N Lake St	50862	
CHARLIESMITH	100 N AAKE ST	50x2	
Carol Smith	1000 LAKE ST.	5862	641-349-8454
September Olivebra	107- County Rd. N52.	50862	712-621-3328
aubrix McCon	402 Main St.	100000000000000000000000000000000000000	1411-278-0314
norms Finnell	409 South St.	The second second	712-537-2250
Walt Finnels	409, 50074 55		7/2537-2050
Mito Mo Herry	2386 1904, Rodford	50833	
William Our Miller	23 79 1404 Bella	50833	
Roma Lori Well	2324 190 8 Bedas	20833	712-542-6741
Lenny Kolish	405 norta 35	30862	641-3446077
the second secon		9	
	,		
-			

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

Concern (UnFavorable):

Customers expressed concern about collection of outgoing mail

### Response:

You expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

Concern (UnFavorable):

Customers expressed concern for loss of community identity

### Response

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.

Concern (UnFavorable):

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

Response:

You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

Concern (UnFavorable):

Customer expressed a concern about leaving money in the mailbox

### Response

You expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

5 Concern (UnFavorable):

Customer expressed a concern about package delivery and pickup

### Response:

You expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.

Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

### Response:

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

Concern (UnFavorable):

Customers asked why their post office was being discontinued while others were retained

### Response

You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Concern (UnFavorable):

 Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.

### Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier, Special assistance will be provided as needed.

Concern (UnFavorable):

Customers were concerned about obtaining accountable mail and large parcels

Response:

raw expression a seriouri acous accuming accuminate musical angle percent, the current mission percent, or accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

### Concern (UnFavorable):

Customers were concerned about later delivery of mail

### Response:

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$6.5 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

### Concern (UnFavorable):

Customers were concerned about mail security

### Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

### Concern (UnFavorable):

Concern (onicavorable).
 Customers questioned the economic savings of the proposed discontinuance

You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

### Concern (UnFavorable):

13. Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

#### Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

Concern (UnFavorable): You were concerned about having to travel to another post office for service

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

### Concern (UnFavorable):

15. Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

You expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses,

### Concern (UnFavorable):

Customers were concerned about obtaining services from the carrier

### Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

### Nonpostal Concerns

Concern (UnFavorable):

Customers felt closing the Sharpsburg Post Office would cause property values to decline.

### Response:

There is no evidence to indicate that properly values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth.

Concern (UnFavorable):

Customers were concerned about growth in the community.

Response:

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Concern (UnFavorable):

Customer expressed concern for loss of community identity.

Response

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses.

Concern (UnFavorable):

Customers felt the loss of a post office would have a detrimental effect on the business community

Response

You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

Joshua Corden you Bond Indrew Pare Kenl EMays Donava & Maysle diplora Jefry Hole , Hill Holly Booth Kasey Booth Bol Male Mandy Marshall Brendy Kainforth Parge Ranforth Patrick 200g Make Mains

409 Main Street
409 Main "1"
502 Main "1"
502 Main Street
404 Main Street

102 East St. 102 East St.

311 Mein 312 main 11360 Rd N52

106 coury Rd N-52
2582 - 170th Str. Sharpsburg
2562 - 170th Str. Sharpsburg
110 could Runder st.
110 S. Roudolph St.
1540 Plaine Oue

500 Main Street 2365 175th 5t. Shawn Strough 505 main

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DOCKET NO 1381356-50860

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Mill Myleum 2386 190± Bedford

Plennis D. Brown 2545 170 th 8t Sharpsburg

Romas mot 2978 Hywy 34 herry

Ida Patricia Jorgenson P.O. Box 32, Kenop Ja.

Legy Frice De Louis

DOCKET NO 1381356-50862 ITEM NO PAGE

208 West Taylor Street PO Box 601

Creston, Iowa 550801

Phone: 641-782-2495 641-782-2497 Fax:

Email: laura.hartman@mail.house.gov

From the desk of ...

## Laura Hartman Regional Representative Congressman Steve King



## FAX COVER SHEET

Date: 6-14-11

To:

Dennis M'Laughlin Fax # 515 - 251 - 2052

Phone #

held on April 27, 2011 at the shaps berg community

Pages:

Message:

STEVE KING

Congress of the United States

House of Representatives

DOCKET NO ITEM NO PAGE 1381356-50862

Washington, DC 20515-1505

JUDICIARY

COMMITTEES:

AGRICULTURE

SMALL BUSINESS

June 14, 2011

Mr. Dennis McLaughlin Consumer Industry Contact Manager Congressional Affairs United States Postal Service PO Box 189996 Des Moines, Iowa 50318

Dear Mr. McLaughlin,

I have enclosed a copy of the letter which I received from Mr. Dean Breach regarding his concerns about the closing of the post office in Sharpsburg.

I would appreciate your assistance in this matter by providing any information that would be helpful to Mr. Breach. Please send a reply to my Creston office, Attn: Laura Hartman, PO Box 601, Creston, Iowa 50801.

HTTP://WWW.HOUSE.GOV/STEVEKING/

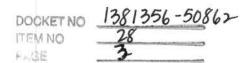
Your assistance is appreciated.

Sincerely,

Steve King

Member of Congress

SK\LH2





Please Print Clearly

## U.S. Congressman Steve King

PO Box 601 Creston, Iowa 50801 Phone: 641-782-2495 Fax: 641-782-2497

### INFORMATION RELEASE FORM

The Privacy Act of 1974 prohibits the government from revealing any information from personal files of individuals without the expressed permission of the person involved.

Disclosure of personal records to a Member of Congress, who is acting in behalf of a constituent, is prohibited unless the individual, to whom the record pertains, has consented.

I, the undersigned, hereby authorize Representative Steve King to receive information in my file pertinent to his inquiry on my behalf.

# Date: 6-12-// Email Address: N/A Name: First DEAW Initial W Last BREACH Street: CHARPSBURG City: 105 JAKE State: YOWA Zip: 50862 Phone: H 641 349-8460 W & N/A Cell: 641-344-9106 Social Security # 489 - 26 - 8866 Military# 37813484 Immigration # N/A Date of Birth: 4-29-27 Place of Birth: WALNUT, IOWA Signature: Slean W. Breach If you would like information to be provided to another interested party, please indicate below. I authorize to receive information from Representative Steve King that is relative to my case. (attorney, spouse, power of attorney, etc.) Signature: Please provide a brief description of your request. POSTAL SERVICE PROPOSING CLOSING SHARPSBURG, JOWA POST OFFICE. LINDA SPING HAS BEEN DIC FOR ONER 18 YEARS WITHOUT BEING APPOINTED POSTMASTER AND IS STILL WILLING TOSERUE, WHY DOES

THANK YOU FOR YOUR HELP.

Dean W. Brench

APPRICIATED

THE POSTAL SERVICE THINGY THEY MEED TO CLOSE OUR POST OFFICE? THEY HAVE ALREADY SALVED A BUNDLE OF MONEY AS SHE HAS NO BENETS ANY THING YOU CAN DO TO HELP US SAUE OUR POST OFFICE WILL BE GREATLY DOCKET NO 1381356-50862 ITEM NO 28 PAGE 4

.. REPREENTATIVE STEVE KING 1/81 LONGWORTH HOUSE OFFICE BLDG. .. WASHINGTON, DC. 20515 MAY 15,0011

REPRESENTATIVE KING

I AM WRITING THIS LETTER TO ASH YOUR HELP IN PREVENTING THE US POSTAL SERVICE FROM CLOSING OUR POST OFFICE HERE IN SHARPSBURG, LOWA.

MY DAUGHTER HAS BEEN OFFICER IN CHARGE FOR OUER 18 YEARS AND WOULD LIKE TO CONTINUE BEFORE HER WE HAD 3 POSTMASTERS IN 3 YEARS, YET SHE WAS NEVER APADINTED POSTMASTER. SHE HAS NO BENIFITS, HASN'T THE US POSTAL SERVICE ALREADY SAVED A BUNDLE.

WE HAVE A SMALL TOWN WITH BESIDES THE POSTOFFICE,

WE HAVE A GROCERY STORE, ACAPT. AND A REPAIR SHOPS.

MY DAUGHTER ALGO RUNS THE GROCERY STORE AND CAFE.

THE POST OFFICE CADSES SHE WILL HAVE TO SEEK.

EMPLOYMENT ELSEWHERE, THE GROCERY AND CAFE WILL

THEN CLOSE AND THE TOWN WILL SUFFER.

WE ARE PROUD OF OUR SMALL TOWN.

THANK YOU FOR ANYTHING YOU CAN DO FOR US.

P.D. BOX! T.

SHARPSBURG, DWA 50860-0017

138 1356 - 50862 DOCKET NO ITEM NO PAGE



03/23/2011

Dear Postal Service Customer

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service

The postmaster at the SHARPSBURG Post Office was promoted on 03/20/1893. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 17 30 daily retail window transactions This reduced workload suggests that the maintenance of an independent office at SHARPSBURG may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal 15 10 MILES NOT YMILE'S services, by rural route service emanating from the LENOX PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service Enclosed is promation about some of the services available from the carrier. Retail services are also available at the LENOX PO, located Confidence way Flours of service at this office are 08 00-16 30.

Monday through Enday, and closed on Seturday, Post Office by some of the service at this office are 08 00-16 30. Monday through Finday, and closed on Saturday Post Office box service is available at this location at increased fees in addition retail services are also available at the GRAVITY PO, located 60 miles away. Hours of service at this office are

07 45-16 15, Monday through Finday, and 08.15-09.45 on Saturday

i invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/27/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Sharpsburg City Hall/Community Building on 04/27/2011 from 6.30 to 7.30 to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time

If you have any questions, you may call Karen Lenane at (319) 399-2902.

Thank you for your assistance.

Sincerely,

JEAN SUSNJAR

Lan Sunger

Manager, Post Office Operations

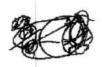
PO Box 9998

Cedar Rapids, Iowa, 52405-9998

**Enclosures** 

Questionnaire and return envelope Summary of Post Office Change Regulations,

Carrier delivery information CBU information sheet (when appropriate)





meeting on Closing Sharpshurg, Jawa Post Office april 27, 2011 - 6:30 P.M. How much money will US Postal Service Save? Why not Charge City delivery Customers and Rural Route For Safe will mail be in mail Boxes? How much money has 2.5. Postal Serice Saved by Linda Spring not being appointed Postmaster she has Served as Odc. for Eighteen years of mo. with no herefits. ? also no rest room. If the Office hours were longer wouldn't that Increase the chances for more revenue! we still have a Sost Office, Deceny Stone ristournt and two repair Shops. If the Sost Office goes the town starts to deteriote soon after, property taxes go down, example Conway Jowa three miles South east, does the Il & postal Service not Case what happens to its patrons? In the letter we received from the U.S. Postal Service telling us our Fost Office may be closed they used incorrect information about post Office Clase by, the letter Said Lenox is 7.0 miles away, This not Correct as Tenox is 10 miles from Sharpsturg, the letter said Deavity was 6 miles away, this is not Carret as Granty is 8/2 miles away. Is the U.S. Sostal Server purposely trying to white wash me to acomplish their purpose? what is UPS, spending on this survey of closing small affects It has been only 35 days from the date of this letter, Summary of Post Office Change regulations says 60 day public Posting of proposal, Is This meeting legal? out at well be our address?

Questions asked at Mosing Sharpshug, Jawa Post Office open 27, 2011 - 6:30 P.M.

> DOCKET N ITEM NO PAGE

How much money will US postal service slave?

Why not Charge City delivery Customers and Rural Route

From Melivery Service we pay for our Portoffice Baxes?

How Safe will mail be in Mail Boxes?

How much money has US. Datal Service Saved

by Limba Spring not being appointed Postmaster

sole has Served as @SC. for Eighteen years of mo.

with no henefits.? also no rest room.

If the Office hours were larger wouldn't

that Increase the chances for more revenue?

we still have a Post Office, stevery Store restowant and two repair schope. If the Post office goes the town starts to deterite soon after, property taxes go down, example Convery I was three miles south east. Loss the El S. postal Services not cover what happens to its petions?

In the letter we received from the US potel Service telling us our Post Office may be closed they used incorrect information about part Office close by, the letter Said tenop is 70 miles away, The mid Correct as tenop is 10 miles from Scharpsburg, the letter said Geority was 6 miles away, the is not Correct as Granty was 6 miles away. This is not Correct as Granty was 6 miles away. This is not Correct as Granty was 6 miles away. It is not correct as Granty was 6 miles away. It want to describe the purpose ?

It has been only 35 clays from the date of this letter, Summary of Post office Change regulations says 60 day public Posting of proposal. Is the meeting light? What well he our! address? Docker: 1381356 - 50862 Item Nbr. 33 Tage Nbr. 1

Concern:

Response:

Concern:

DOCKET NO	1381356-50862
ITEM NO	28
PAGE	8

# I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 (15 revenue units) in FY 2008; \$5,792 (15 revenue units) in FY 2009; and \$5,145 (13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures. If this proposal is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:3016:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

petition, and normale cons	
1. Concern:	Customer expressed a concern about irregular hours that the rural route serves the community
Response:	The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his hom, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.
2. Concern:	Customer expressed a concern about leaving money in the mailbox  The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service

mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

Customer expressed a concern about nonpostal services

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

ltern Nbr: 33 Page Nbr: 3

DOCKET NO 1381356 - 50862 ITEM NO 28

Response:

5. Concern:

Response:

6. Concern:

Response:

7. Concern:

Response:

Concern:

Response:

9. Concern:

The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

Customer expressed a concern that the Postal Service should switch to 5 day delivery.

The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it.

Customers expressed concern for those customers with disabilities who are not able to go to adminoffice Post Office to pick up their mail

The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster.

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Customers said they would miss the special attention and assistance provided by the personnel at the

p.9

Item Nbr: 33 . Page Nbr: 4 DOCKET NO 1381356-50862 TEM NO 10

Response:

10. Concern:

Response:

11. Concern:

Response:

12. Concern:

Response:

13. Concern:

Response:

14. Concern:

Response:

15. Concern:

Courteous and helpful service can be provided by personnel at the Lenox or Gravity Post Office and from the carrier. Special assistance will be provided as needed.

Customers said they would miss the special attention and assistance provided by the personnel at the

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

Customers were concerned about later delivery of mail

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

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Customers were concerned about mail security

The customer expressed a concern about the security of mail.

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

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Customers were concerned about obtaining services from the carrier

DOCKET NO 1381356-50862 ITEM NO PAGE

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

## PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

## PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about senior citizens

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lanox postmaster for more information.

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Customers were concerned about senior citizens

Concern:

Response:

17. Concern:

Response:

18. Concern:

Item Nbr. 33, Page Nbr. 6 DOCKET NO 138 | 356 - 50862 ITEM NO 28 PAGE 12

Response:

19. Concern:

Response:

20. Concern:

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

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Customers were concerned about the limited hours of operation at the post office

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis Indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available from the carrier and how to obtain them.

### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about the mailboxes being damaged by

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Response:

22. Concern:

Response:

23. Concern:

Response:

24. Concern:

Response:

25. Concern:

Response:

26. Concern:

Response:

27. Concern:

Response:

28. Concern:

The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments

You expressed a concern that they requested and were denied rural delivery service

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel.

You were concerned about having to travel to another post office for service

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Customer expressed a concern about package delivery and pickup

The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to ½ mile off of the line of travel, at a designated place, such as on your porch or under a carport.

Customers asked why their post office was being discontinued while others were retained

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Customers expressed concern about collection of outgoing mail

The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.

Customers expressed concern for loss of community identity

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

DOCKET NO 1381356-50862 ITEM NO 28 PAGE 14

Response:

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

29. Concern:

Customers questioned the economic savings of the proposed discontinuance

Response:

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.

30. Concern:

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

Response:

The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

31. Concern:

Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

32. Concern:

Customers were concerned about obtaining accountable mail and large parcels

Response:

The customer expressed a concern about obtaining accountable mail and large parcels. The carrier will attempt delivery of accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another pa

33. Concern:

Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

DOCKET NO 138 1356 - 50862 TYEM NO 15

## Some advantages of the proposal are:

The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
 Customers opting for carrier service will have 24-hour access to their mail. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
 CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
 Customers opting for carrier service will not have to pay post office box fees.
 Saves time and energy for customers who drive to the post office to pick up mail.

## Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.

Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.

A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Concern:

Sharpsburg is an unincorporated community located in Taylor County. The community is administered politically by Mayor and City vancil. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer a Dept. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus(paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

Customer expressed a concern about nonpostal services Concern: 1 The customer expressed a concern about nonpostal services such Response: as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. Customer expressed a concern about nonpostal services Concern: The customer expressed a concern about nonpostal services such Response: as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. Customer expressed a concern about nonpostal services 3. Concern: The customer expressed a concern about nonpostal services. Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

Customer expressed a concern about nonpostal services

DOCKET NO 1381356 - 50862 ITEM NO 28 PAGE 16

Response:

Jun 14 CUII 3:14PM

5. Concern:

Response:

6. Concern:

Response:

Concern:

Response:

Concern:

Response:

9. Concern:

Response:

10. Concern:

Response:

11. Concern:

Response:

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

Customer expressed a concern about nonpostal services

The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

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The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose, agency.

Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.

Customer expressed concern for loss of community identity.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses.

Customers felt closing the Sharpsburg Post Office would cause property values to decline.

There is no evidence to indicate that property values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth.

Customers felt the loss of a post office would have a detrimental effect on the business community

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

Customers were concerned about growth in the community.

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

hem Nbr: 33 Page Nbr: 11 1381356-50862 28 17

## III. EFFECT ON EMPLOYEES

The postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

## IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA) Fringe Benefits @ 33.5% Annual Lease Costs

\$ 5,142 + **\$** 2,400

Total Annual Costs Less Annual Cost of Replacement Service

\$ 22,892 - \$ 3,576

\$ 15,350

Total Annual Savings

\$ 19.316

## V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

## VI. SUMMARY

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route vice under the administrative responsibility of the Lenox Post Office, located 10 miles away.

...e postmaster was promoted on March 20, 1993. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery service to 47 customers and 22 PO Box customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sharpsburg Post Office , Gravity Post Office and Lenox Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office, if a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

Jean Susnja

JEAN SUSNJAR Manager, Post Office Operations 05/23/2011

Date

MARKETING



June 17, 2011

Laura Hartman Honorable Steve King 208 W Taylor St. PO Box 601 Creston, IA 50801-3766

Dear Congressman King:

This is in response to your inquiry on behalf of your constituent, Dean Breach, regarding the status of the Sharpsburg Post Office.

I appreciate your interest in ensuring that the residents of the Sharpsburg community continue to have convenient access to essential postal services.

The Postal Service is currently conducting a review of postal operations at the Sharpsburg Post Office. The review is ongoing and no final decision has been made. You can be assured that postal officials are devoting careful attention and effort to this review and customers will be notified in advance of any changes that may affect service in their area.

A community meeting was held April 27, 2011 at the Sharpsburg City Hall. Before a post office can be closed, our field managers must provide every opportunity for customers to voice their opinions and air their concerns. Questionnaires, meetings, and other methods are used to ensure that all issues are fully explored before any final decision is made. If an office is closed, the office name is retained for use in local mailing addresses to preserve community identity.

Thank you for the opportunity to address your concerns. Should you have further questions, please do not hesitate to contact the Hawkeye District Consumer Affairs office at 515-251-2330.

Sincerely.

Dennis McLaughlin

Manager, Consumer Industry & Contact

DM/mh

Reference: ca105460244

Linda Spring, Officer in Charge, Sharpsburg, IA Jean Susnjar, A/Manager, Post Office Operations Lisa Carver, Post Office Review Investigator

## Proposal Checklist

## Section I

## Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

## Section II

## Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

### Section III

## Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV	Economic Savings
X	A statement of annual savings includes a breakdown as follows:  Postmaster salary (EAS-53 Minimum, no COLA)  \$ 15.350
	Fringe benefits 33.5%
	Rental costs, excluding dames
	Total annual costs
	Less estimated cost of replacement service - 35 //a
A one-time expense of \$	Total annual savings  Will be/was incurred for installation of CBUs and parcel lockers.
V V	Is postmaster safary based on the minimum safary without COLA?
- X	Does postmaster salary reflect the current office evaluation?
Section V	Other Factors
X	The Postal Service has identified no other factors for consideration (if appropriate).
<del>-</del>	List other factors as appropriate.
X\_A	Other factors when replacement service is a CPO.
Section VI	Summary
	The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.
Section VII	Notices
_X	Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.
Checklist Completed By:	Lisa K. Carrer 5-11-11
Investigative Coordinator	Date
Reviewed and Certified By:	(all 5-13-11
District PO Review Coordinate	or Date



05/09/2011

SENIOR VICE PRESIDENT GOVERNMENT RELATIONS AND PUBLIC POLICY 475 L'ENFANT PLAZA SW RM 10804 WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close the SHARPSBURG Post Office Docket No. 1381356

This is to advise you that on 05/23/2011, I will post for public comment a proposal to close the SHARPSBURG Post Office in Taylor, Congressional District No. IA-05.

If you have any questions, please call KAREN LENANE District Review Coordinator at (319) 399-2902.

GAIL DUBA District Manager HAWKEYE PFC District

3c: Manager, Customer Service Operations Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920 Proposal



05/16/2011

## OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of SHARPSBURG Proposal Docket No. 1381356 - 50862

Please post the enclosed proposal to close the SHARPSBURG Post Office in the lobby. The proposal must be posted in a prominent place from 05/23/2011 through close of business on 07/24/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (319) 399-2902.

KAREN LENANE Post Office Review Coordinator HAWKEYE PFC District

Enclosures: PS Form 4920

Proposal

Invitation for Comments Comment Forms Official Record

Date of Removal: 07/24/2011

## UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

To the customers of the Sharpsburg Post Office:

The Postal Service is considering the close of the Sharpsburg Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/23/2011 through 07/24/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Sharpsburg Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE PO BOX 9998 CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

JEAN SUSNJAR PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

Jean Susnja

Posting Round Date:

Date of Removal: 07/24/2011

Removal Round Date:

PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

Docket 1381356 - 50862 Page Nbr. 2

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday , 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 ( 15 revenue units) in FY 2008; \$5,792 ( 15 revenue units) in FY 2009; and \$5,145 ( 13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures. If this proposal is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:3016:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post office boxes available for rent.

-		
The	following concerns were expressed on the tion, and from the congressional inquiry:	e returned questionnaires, at the community meeting, from customer letters, on the
1.	Concern:	Customer expressed a concern about irregular hours that the rural route serves the community
	Response:	The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.
2.	Concern:	Customer expressed a concern about leaving money in the mailbox
	Response:	The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
3.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal

local government agency.

Concern:

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your

9.

Concern:

Response:

to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customer expressed a concern about the inability of the rural carrier to Concern: weigh and rate letters and packages. Response: The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customer expressed a concern that the Postal Service should switch to Concern: 5 day delivery. Response: The United States Postal Service is facing unprecedented volume declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation Customers expressed concern for those customers with disabilities who 7. Concern: are not able to go to adminoffice Post Office to pick up their mail Response: The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster. Customers expressed concern for those customers with disabilities who 8. Concern: are not able to go to adminoffice Post Office to pick up their mail Response: The customer expressed a concern about those customers with disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster.

The customer expressed a concern about the inability of the rural carrier.

Customers said they would miss the special attention and assistance

provided by the personnel at the

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

## PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

## HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about senior citizens

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

Customers were concerned about senior citizens

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Customers were concerned about senior citizens

16. Concern:

Response:

17. Concern:

Response:

28. Concern:

Response: The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments You expressed a concern that they requested and were denied rural 22. Concern: delivery service Response: The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year, It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. You were concerned about having to travel to another post office for 23. Concern: service Response: The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. 24. Concern: Customer expressed a concern about package delivery and pickup Response: The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to 1/2 mile off of the line of travel, at a designated place, such as on your porch or under a carport. Customers asked why their post office was being discontinued while 25. Concern: others were retained Response: The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. 26. Concern: Customers expressed concern about collection of outgoing mail Response: The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox. 27. Concern: Customers expressed concern for loss of community identity Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg

Post Office name and ZIP Code in addresses.

Postal Service for the needs of the community

Customers expressed concern over the apparent lack of interest by the

## iome advantages of the proposal are:

- The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
- Customers opting for carrier service will have 24-hour access to their mail.
- Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
- CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
- Customers opting for carrier service will not have to pay post office box fees.
- Saves time and energy for customers who drive to the post office to pick up mail.

## Some disadvantages of the proposal are:

- The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
- Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
- A change in the mailing address. The community name will continue to be used in the new address. A
  carrier route address will be assigned.
- A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

### II. EFFECT ON COMMUNITY

Sharpsburg is an unincorporated community located in Taylor County. The community is administered politically by Mayor and City Council. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer Fire Dept. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus(paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

1.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
2,	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
3.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.

Concern: Customer expressed a concern about nonpostal services

## III. EFFECT ON EMPLOYEES

The postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. .

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA) Fringe Benefits @ 33.5% Annual Lease Costs	\$ 15,350 \$ 5,142 <u>+</u> \$ 2,400
Total Annual Costs Less Annual Cost of Replacement Service	\$ 22,892 - \$ 3,576
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## V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

## VI. SUMMARY

The Postal Service is proposing to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster was promoted on March 20, 1993, If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery service to 47 customers and 22 PO Box customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Sharpsburg Post Office, Gravity Post Office and Lenox Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

Jean Susnja

JEAN SUSNJAR

Manager, Post Office Operations

05/23/2011

Date

# **Optional Comment Form**

Following are comments I wish to make concerning the proposed discontinuance of the HARPSBURG Post Office.

1.		Describe any favorable or unfavorable effects you on the regularity or effectiveness of your postal services.
2.	Effect on Your Community. Ple you believe the proposal would ha	ase describe any favorable or unfavorable effects that ave on your community.
3.	- IN THE PROPERTY IN THE PROP	e any other views or information that you believe the deciding whether to adopt the proposal.
Name of	Postal Customer	Signature of Postal Customer
Mailing	Address	
City, Sta	te, and ZIP Code	Date



07/21/2011

## OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 07/24/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

KAREN LENANE

Post Office Review Coordinator

PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

Posting Round Date:

Date of Removal: 07/24/2011

Removal Round Date:

JUL 25 2011

PROPOSAL TO CLOSE
THE SHARPSBURG, IA POST OFFICE
AND ESTABLISH
SERVICE BY RURAL ROUTE SERVICE

Posting Round Date:



Date of Removal: 07/24/2011

Removal Round Date:

PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE



Posting Round Date:

Date of Removal: 07/24/2011

Removal Round Date:

PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

Date of Removal: 07/24/2011

## UNITED STATES POSTAL SERVICE

JUL 25 2011

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

To the customers of the Sharpsburg Post Office:

The Postal Service is considering the close of the Sharpsburg Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/23/2011 through 07/24/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Sharpsburg Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

KAREN LENANE PO BOX 9998 CEDAR RAPIDS, IOWA 52406-9998

For more information, you may call KAREN LENANE at (319) 399-2902 or write to the above address.

Thank you for your assistance.

JEAN SUSNJAR PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

Jean Susnja



## UNITED STATES POSTAL SERVICE

Date of Removal: 07/24/2011



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CEDAR RAPIDS, IOWA 52406-9998

Jean Susnja

# NOTICE OF TAKING PROPOSAL AND COMMENTS UNDER INTERNAL CONSIDERATION

Date 07/22/2011

Postal Customers of the Sharpsburg Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Sharpsburg Post Office, which was posted 05/23/2011 through 07/24/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Sharpsburg Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

JEAN SUSNJAR PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

## Analysis of 60-Day Posting Comments

#### Number of comments returned

Total questionnaires distributed Favorable comments Unfavorable comments No opinon expressed Total comments returned

#### Postal Concerns

The following postal concerns were expressed

#### Concern (UnFavorable):

## Customers asked why their Post Office was being discontinued while others were retained.

Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

#### Concern (UnFavorable):

Customers were concerned about having to travel to another Post Office for service.

#### Response

Services provided at the Post Office will be available from the camer, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

Concern (UnFavorable): Decision has already been made, curbside delivery for larger cities.

#### Response

The final decision to close the Sharpsburg Post Office has not been made, we will compile all the information, research the issues, and only then will that decision be made. Your community is not made of brick and mortar buildings, it is comprised of the individuals that live in the community. We will continue to make adjustments to our deliveries across the nation, in big cites and rural communities

# Concern (UnFavorable): DELAY IN DELIVERY

The carriers line of travel, or time of delivery has yet to be determined. If you would like you mail delivered at an earlier time, consider renting a P.O. box in Lenox or another neighboring town.

## Concern (UnFavorable):

#### seniors, nobody reading comment forms

We do read every comment form that the customers provide us, and take their comments very seriously. First let me set the record straight by saying the United States Postal Service does not receive tax dollars for support, and we have not since 1982. We are losing \$23 million dollars a day and we do need to make drastic changes in the way we do business. These changes are affecting every part of the postal service, including my own. In many small towns the post office is a community meeting place. If the post office were to close, this would provide an opportunity for your community to start a senior program.

### Nonpostal Concerns

The following nonpostal concerns were expressed

## Concern (UnFavorable)

Customers expressed concern for loss of community identity.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses

## Concern (UnFavorable):

Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Businesses generally require regular and effective postal services, and these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

### Concern (UnFavorable):

Customers felt the loss of the Post Office would discourage new businesses from coming to the community.

### Response

Businesses generally require regular and effective postal services, and these will always be provided in the community. There is no indication that the business community will be adversely affected. Most new usinesses moving to the community do not depend on the location of a Post Office, but on the provision of effective and regular postal services. Carrier service will accommodate future growth.

### Concern (UnFavorable)

Customers questioned the economic savings of the proposed discontinuance.

## Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster or OIC position. The Postal Service estimates an annual savings with this change.



07/27/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record

SHARPSBURG

Docket Number 1381356 - 50862

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

GAIL DUBA

District Manager

Gal M. Dur

# LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, 3	State, ZIP Code:	SHARPSBURG, IA, 50862-9900	
EAS Level:		63	
District.		HAWKEYE PFC	
County: Congressional District: Proposal:		Taylor	
		IA-05	
		Close Consolidate	
Reason For P	ropsed:	was promoted	
Alternate Serv	rice Proposed:	Rural Route Service	
Customers Aff	fected:		
Post Office I	Вак	22	
General Del	ivery:	0	
Rural Route		0	
	intract Route (HCR):	0	
City Route:		0	
Intermediate	- Rural:	0	
Intermediate		0	
300000000000000000000000000000000000000	per of customers:	22	
rotal nume	er of costoliera.		
Date	Action		
	Office suspended. Reason suspended: Suspension notice sent to Headquarlers.		
03/20/1993	Postmaster vacancy occurred. Reason: was	promoted	
	OIC: Career: 0 Noncareer: 0 Other Em	playees: 0	
02/17/2011	District manager authorization to study.  Questionnaires sent to customers. Number s	and 80 Number Behannet 15	
03/23/2011	Analysis: Favorable 1 Unfavorable 17 No	Opinion 17	
04/27/2011	Petition received. Number of signatures: 71		
	Concerns expressed:		
06/14/2011	Congressional inquiry received: Yes Concerns expressed:		
07/27/2011	Proposal and checklist sent to district for rev	ew.	
05/00/0044		s notified by district 10 days before the 60-day posting (PS Form 4920	
05/09/2011	attached).  Proposal and invitation for comments poster	and round-dated.	
07/27/2011	Proposal and invitation for comments remov	ed and round-dated.	
	Comment Analysis: Favorable 0 Unfavorable 3 No Opinion (	13	
None	Premature PRC appeal received.	7 4	
	Concerns expressed:		
05/11/2011	Updated PS Form 4920 completed (if neces Certification of the official record.	sary),	
07/27/2011		resident, Delivery and Retail, and copy of transmittal letter to vice	
	president, Area Operations.	CAST WINDS SECTION STORY THE CONTRACT OF SECTION SECTI	
	Headquarters logged in official record (option		
	Record returned to district for additional con Record returned as not warranted.	aderation.	
	Final determination posted at affected office	(s) and round-dated,	
	Final determination removed and round-date	nd.	
	Postal Bulletin Post Office Change Announce		
	No appeals letter received from Headquarters.  Appeal to PRC received.		
	PRC opinion received on appeal:		
	Affirmed: Remanded:	USPS Withdrawn:	
	Address management systems notified to up Discontinuance announced in Postal Bulletin		
	Discontinuance announced in Postal Bulletin	1 NO.:Ellective date	
Review Coord	inator/person most familiar with the case:		
	KAREN LENANE	(319) 399-2902	
	Name/Title	Telephone Number	
	KAREN LENANE	(319) 399-2902	
	District Post Office Review Coordinator	Telephone Number	



08/05/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS UNITED STATES POSTAL SERVICE 475 L'ENFANT PLAZA ROOM 5621 WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Sharpsburg Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Karen Lenane, Post Office Review Coordinator, at (319) 399-2902 or Jean Susnjar Manager Post Office Operations.

GAIL DUBA

DISTRICT MANAGER

Gall M. Duba

PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

Enclosures:

One copy of record (http://hqcsopps.usps.gov/public/dis/4E/P1381356.pdf) Headquarters acknowledgment of receipt of official record (optional) Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

## Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the SHARPSBURG was received by 08/08/2011.

Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700 WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

\*Note: The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum and and a self-addressed return envelope if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Removal: 09/26/2011

FINAL DETERMINATION TO CLOSE THE SHARPSBURG, IA POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Study for discontinuance request based on minimal workload, revenue, need for more operational efficiency and the ability for the Postal Service to provide effective and regular service by an alternate means.

The Sharpsburg Post Office, an EAS-53 level, provides service from 07:00 - 11:30 Monday - Friday, 09:00 - 10:30 Saturday and lobby hours of 07:00-11:30 on Monday - Friday and 09:00-10:30 on Saturday to 22 post office box or general delivery customers and 47 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 17 transaction(s) accounting for 21 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$5,610 ( 15 revenue units) in FY 2008; \$5,792 ( 15 revenue units) in FY 2009; and \$5,145 ( 13 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 27, 2011, representatives from the Postal Service were available at Sharpsburg City Hall/Community Building to answer questions and provide information to customers. 41 customer(s) attended the meeting.

On March 23, 2011, 69 questionnaires were distributed to delivery customers of the Sharpsburg Post Office. Questionnaires were also available over the counter for retail customers at the Sharpsburg Post Office. 35 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 1 favorable, 17 unfavorable, and 17 expressed no opinion.

One congressional inquiry was received on June 14, 2011.

A petition supporting the retention of the Sharpsburg Post Office was received on April 27, 2011, with 71 signatures.

When this final determination is implemented, delivery and retail services will be provided by the Lenox Post Office, an EAS-16 level office. Window service hours at the Lenox Post Office are from 08:00-11:30 & 13:00-16:3016:30, Monday through Friday, and closed on Saturday. There are 45 post office boxes available.

Retail service is also available at the Gravity Post Office an EAS-11 level office, located eight miles away. Window service hours at Gravity Post Office are from 07:45-11:30 & 12:30-16:15, Monday through Friday and 08:15-09:45 on Saturday. There are 97 post office boxes available for rent.

The proposal to close the Sharpsburg Post Office was posted with an invitation for comment at the Sharpsburg Post Office, Gravity Post Office and Lenox Post Office from May 23, 2011 to July 24, 2011. The following additional concerns were received during the proposal posting period:

uun	ing the proposal posting period.	
1.	Concern:	Customers asked why their Post Office was being discontinued while others were retained.
	Response:	Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2.	Concern:	Customers were concerned about having to travel to another Post Office for service.
	Response:	Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
3.	Concern:	Decision has already been made, curbside delivery for larger cities.

	Response:	The final decision to close the Sharpsburg Post Office has not been made, we will compile all the information, research the issues, and only then will that decision be made. Your community is not made of brick and mortar buildings, it is comprised of the individuals that live in the community. We will continue to make adjustments to our deliveries across the nation, in big cites and rural communities.
4.	Concern:	DELAY IN DELIVERY
	Response:	The carriers line of travel, or time of delivery has yet to be determined. If you would like you mail delivered at an earlier time, consider renting a P.O. box in Lenox or another neighboring town.
5.	Concern:	seniors, nobody reading comment forms
	Response:	We do read every comment form that the customers provide us, and take their comments very seriously. First let me set the record straight by saying the United States Postal Service does not receive tax dollars for support, and we have not since 1982. We are losing \$23 million dollars a day and we do need to make drastic changes in the way we do business. These changes are affecting every part of the postal service, including my own. In many small towns the post office is a community meeting place. If the post office were to close, this would provide an opportunity for your community to start a senior program.
	following nonpostal concerns were expressed from quessional inquiry:	uestionnaires, the community meeting, on the petition, and on the
1.	Concern:	Customer expressed a concern about irregular hours that the rural route serves the community
	Response:	The customer expressed a concern about irregular hours that the rural route serves the community. Our carriers strive to provide service at approximately the same time on a daily basis, however mail volumes and weather conditions often effect delivery times. If you desire special services from the rural carrier you may leave a note in your mailbox instructing the carrier to sound his horn, and then meet the carrier to receive services. Retail services may also be obtained at the Lenox or Gravity Post Office.
2.	Concern:	Customer expressed a concern about leaving money in the mailbox
	Response:	The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
3.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
4.	Concern:	Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages
	Response:	The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
5.	Concern:	Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

The customer expressed a concern about the inability of the rural carrier Response: to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. The package MUST have a matching return address that is the same as the collection point. Since the return address matches the collection point and is a known customer the carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate. Customer expressed a concern that the Postal Service should switch to Concern: 6 5 day delivery. The United States Postal Service is facing unprecedented volume Response: declines and a projected \$238 billion shortfall during the next decade. To ensure that America continues to have a viable Postal Service, the Postmaster General has introduced a comprehensive plan including cost cutting, increased productivity and certain legislative and regulatory changes that will form the necessary foundation for a leaner, more flexible Postal Service. Five-day delivery is one of the fundamental changes that will help the Postal Service better respond to changing customer needs. While several steps must be taken to fully address the revenue gap, five-day delivery is one of the Postal Service's best options to significantly reduce its costs to partially offset its unprecedented mail volume and revenue declines. Implementing five-day delivery is contingent on Congress not enacting legislation against it. Customers expressed concern for those customers with disabilities who Concern: 7. are not able to go to adminoffice Post Office to pick up their mail The customer expressed a concern about those customers with Response: disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the administrative postmaster. Customers expressed concern for those customers with disabilities who Concern: are not able to go to adminoffice Post Office to pick up their mail The customer expressed a concern about those customers with Response: disabilities or senior citizens who are not able to go to the post office to pick up their mail. Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox or cluster box units (to be determined at a later date). In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Lenox postmaster. Customers said they would miss the special attention and assistance 9. Concern: provided by the personnel at the Courteous and helpful service can be provided by personnel at the Response: Lenox or Gravity Post Office and from the carrier. Special assistance will

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

Customers said they would miss the special attention and assistance

Customers were concerned about later delivery of mail

be provided as needed.

provided by the personnel at the

Concern:

Response:

11. Concern:

12.	Concern:
	Response:
13.	Concern:
	Response:
14.	Concern:
	Response:
15.	Concern:
	Response:

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

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Customers were concerned about mail security

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

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Customers were concerned about obtaining services from the carrier

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

## PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

## **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

## SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

## HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about senior citizens

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to either roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Lenox postmaster for more information.

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Customers were concerned about the limited hours of operation at the post office

16. Concern:

Response:

17. Concern:

Response:

18. Concern:

Response:

19. Concern:

Response:

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office had declined. Carrier service will provide 24 hour access to the mail. Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

## PURCHASING STAMPS BY MAIL

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Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

## SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

## HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Customers were concerned about the mailboxes being damaged by snowplows

The customer expressed a concern about the mailboxes being damaged. Please contact the Lenox postmaster to determine the proper mailbox location and installation method that would help alleviate this concern. Placing the mailbox on a long, swinging, horizontal pipe is one method often used to avoid damage. If not rural mail boxes then the possibility of CBU's could provide the security of individually locked mail compartments

You expressed a concern that they requested and were denied rural delivery service

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be at least 14 feet wide and maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family

21. Concern:

Response:

22. Concern:

Response:

23.	Concern:	You were concerned about having to travel to another post office for service
	Response:	The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
24.	Concern:	Customer expressed a concern about package delivery and pickup
	Response:	The customer expressed a concern about package delivery and pickup. Rural carriers will deliver packages that fit in your rural mail box, if the package does not fit in the mail box, the carrier will deliver the package up to $\frac{1}{2}$ mile off of the line of travel, at a designated place, such as on your porch or under a carport.
25.	Concern:	Customers asked why their post office was being discontinued while others were retained
	Response:	The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
26.	Concern:	Customers expressed concern about collection of outgoing mail
	Response:	The customer expressed a concern about the collection of outgoing mail. Collection of mail will be made by the carrier when serving the route. The customer should raise the flag on the mailbox to alert the carrier that outgoing mail is to be collected from the mailbox.
27.	Concern:	Customers expressed concern for loss of community identity
	Response:	The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Sharpsburg Post Office name and ZIP Code in addresses.
28.	Concern:	Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
	Response:	The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
29.	Concern:	Customers questioned the economic savings of the proposed discontinuance
	Response:	The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates a positive annual savings.
30.	Concern:	Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

per one-half mile of travel.

Response:

The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

31. Concern:

Customers said they would miss the special attention and assistance provided by the personnel at the Sharpsburg Post Office.

Response:

Courteous and helpful service will be provided by personnel at the Lenox Post Office and from the carrier. Special assistance will be provided as needed.

32. Concern:

Customers were concerned about obtaining accountable mail and large parcels

Response:

The customer expressed a concern about obtaining accountable mail and large parcels. The carrier will attempt delivery of accountable items and large parcels to the customer's residence. If you are not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Lamont Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another pa

33. Concern:

Customers who had received door delivery at a former residence asked why this service was not available to the Sharpsburg customers.

Response:

The growth of suburban areas and the shift of population from one geographic area to another have created new challenges for the Postal Service. To meet these challenges, delivery regulations were changed in 1978 to eliminate door delivery as an option for new residential areas. Current delivery options are roadside or centralized delivery provided by motorized carrier.

### Some advantages of the proposal are:

- The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
- 2. Customers opting for carrier service will have 24-hour access to their mail.
- 3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
- CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
- 5. Customers opting for carrier service will not have to pay post office box fees.
- 6. Saves time and energy for customers who drive to the post office to pick up mail.

## Some disadvantages of the proposal are:

- The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
- Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
- A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.
- 4. A change in your PO Box Fees may be a result of this proposal.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

Sharpsburg is an unincorporated community located in TAYLOR County. The community is administered politically by Mayor and City Council. Police protection is provided by the Taylor County Sheriff Dept. Fire protection is provided by the Sharpsburg Volunteer Fire Dept. The community is comprised of Retirees, commuters, self employed & farmers make up the community. and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Sharpsburg City Council Sharpsburg Volunteer Fire Dept Methodist Church Ministerial Association Presbyterian Church Sharpsburg Community Club Freedom Quilters Group, Spring General Store Gene's Garage Bond's Auto Shop Mainz Haus(paintings & wood carvings) Pro Cut Lawn Mowing Service Premier Jewelry Consultant. . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the Post Office will also be available at the Lenox Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

con	gressional inquiry:	
1.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
2.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
3.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
4.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose.
5.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government agency.
6.	Concern:	Customer expressed a concern about nonpostal services
	Response:	The customer expressed a concern about nonpostal services. Nonpostal services provided at the Sharpsburg Post Office will be available at the Lenox Post Office. Government forms normally provided by the post office will be available at the Lenox Post Office or by contacting your local government. You expressed a concern about nonpostal services such as the public bulletin board. There is a bulletin board at the Lenox or Gravity Post Office that can be utilized for this purpose. agency.
7.	Concern:	Customer expressed a concern about the loss of the community bulletin board at the PostOffice.

Response:

The customer expressed a concern about nonpostal services such as

the public bulletin board. There is a bulletin board at the Lenox or

Gravity Post Office that can be utilized for this purpose.

Customers expressed concern for loss of community identity. Concern: 8. A community's identity derives from the interest and vitality of its Response: residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses. Customers felt the loss of a Post Office would have a detrimental Concern: 9 effect on the business community. Businesses generally require regular and effective postal services, and Response: these will always be provided to the community. Since the suspension of service, there has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued. Customers felt the loss of the Post Office would discourage new 10. Concern: businesses from coming to the community. Businesses generally require regular and effective postal services, and Response: these will always be provided in the community. There is no indication that the business community will be adversely affected. Most new businesses moving to the community do not depend on the location of a Post Office, but on the provision of effective and regular postal services. Carrier service will accommodate future growth. Customers questioned the economic savings of the proposed 11. Concern: discontinuance. Carrier service can be and, in this case, is more cost-effective than Response: maintaining a postal facility and a postmaster or OIC position. The Postal Service estimates an annual savings with this change. Customer expressed concern for loss of community identity. 12. Concern: A community's identity derives from the interest and vitality of its Response: residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of Sharpsburg and 50862 in addresses. Customers felt closing the Sharpsburg Post Office would cause 13. Concern: property values to decline. Response: There is no evidence to indicate that property values decline when a Post Office is discontinued. There has been minimal growth in the area and carrier service can accommodate any future growth. Customers felt the loss of a post office would have a detrimental effect Concern: on the business community The customer expressed a concern about the detrimental effect the Response: loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Sharpsburg Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued. 15. Concern: Customers were concerned about growth in the community. Response: The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

The postmaster position became vacant when the postmaster was promoted on March 20, 1993. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

# IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,316 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	+ \$ 2,400
Total Annual Costs	\$ 22,892
Less Annual Cost of Replacement Service	<u>- \$ 3,576</u>
Total Annual Savings	\$ 19,316

## V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

## VI. SUMMARY

This is the final determination to close the Sharpsburg, IA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Lenox Post Office, located 10 miles away.

The postmaster was promoted on March 20, 1993. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by rural route service.

The Sharpsburg Post Office provided delivery and retail service to 22 PO Box or general delivery customers and 47 delivery route customers. The daily retail window transactions averaged 17. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$19,316 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Sharpsburg Post Office, Gravity Post Office and Lenox Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Sharpsburg Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-000I. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Sharpsburg Post Office, Gravity Post Office and Lenox Post Office during normal office hours.

Day Steader		
And Divine	08/22/2011	
Dean J Granholm Vice President of Delivery and Post Office Operations	Date	



08/25/2011

OFFICER-IN-CHARGE/POSTMASTER Sharpsburg Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Sharpsburg Post Office Final Determination Docket No. 1381356 - 50862

Please post in the lobby the enclosed final determination to close the Sharpsburg Post Office. The final determination must be posted in a prominent place from 08/25/2011 through close of business on 09/26/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 09/27/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (319) 399-2902.

Sincerely,

KAREN LENANE

POST OFFICE REVIEW COORDINATOR

PO BOX 9998

CEDAR RAPIDS, IOWA 52406-9998

1381356-50862

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Enclosures:

Final Determination Official Record